

**Trenton Parking Authority**

**August 28, 2014**

16 E. Hanover St.

Trenton, NJ 08608

Chairman Andrew Worek called the meeting to order at 5: 00 pm by reading The Open Public Meeting Act.

**In Attendance:** Chairman Andrew Worek, Commissioners Harry Reyes, Scott Rice, Melody Freeman, Perry Shaw and Anne LaBate arrived at 5:03.

**Absent:** None

**Staff:** Patrice Harrison

**Managing Consultant:** COO Walter D. Smith

**Legal Counsel:** Len Bier; Bier Associates

**Council Liaison:** Absent

**Owners Representative:** Absent

**Approval of Minutes from July 24, 2014:**

Chairman Worek asked the Commissioners if they reviewed the July 24, 2014 minutes, if so, do they have any questions or comments. With there being none, Chairman Worek motioned to approve the July 24, 2014 minutes, seconded by Commissioner Freeman. The July 24, 2014 minutes were unanimously approved.

**Reports:**

Chairman Worek asked the Commissioners if there were any questions or comments concerning the July financial and expense reports. With there being none, Commissioner Reyes motioned to accept the July financial reports, seconded by Chairman Worek. The July financial reports were unanimously accepted.

Chairman Worek asked the Commissioners if there were any questions or comments concerning the July expense checks. With there being none, Commissioner Freeman motioned to approve the July expense checks, seconded by Commissioner Reyes. The July expense checks were unanimously approved.

**Project Summary: (presented by Mr. Smith)**

**Lafayette Garage:**

- Minor electrical repairs needed
- Wyndham Hotel and TPA will be meeting to discuss the OPRA system.

**Liberty Commons Garage:**

- Fire inspector came out and performed a thorough inspection. There are several violations that Marisol Ramos will oversee repairs to bring the garage up to code.

**Warren St. Garage:**

- Will be cleaning and painting the front of the building.

**Merchant St. Lot:**

- Repaired cracks in the blacktop.

## **Director's Comments**

### **Bayville:**

They are current with the monthly payment and arrears payment. The promissory note is being reviewed by Len Bier.

### **PSE&G Update:**

The time table pushed from January to March waiting final approval from PSEG

### **Parking Study:**

Len Bier informed the board that interns from Rutgers College are preparing an occupancy study on the meters. The board requested a draft copy of the parking study when completed.

### **Lighting Update:**

There will be a minor price adjustment due to the fact that Warren St. Garage does not qualify for the state rebate.

### **TPA Branding:**

Walter Smith would like to reopen the conversation of rebranding.

### **Slip and Fall Incident:**

In January 2014 there was a slip and fall at the Liberty Commons garage. The incident was never reported to TPA, the woman went straight to her job. TPA was informed of the incident through Travelers Insurance when they called the office for information.

### **OPRA Request:**

Jim Carlucci requested the boards Financial Disclosure confirmation numbers.

### **Dental Insurance change:**

Walter Smith is asking for authorization to change dental carriers from the City of Trenton to the New Jersey State plan. Motion was made by Commissioner Reyes to authorize the change of the dental insurance carrier from the City of Trenton to the New Jersey State plan, seconded by Commissioner Freeman. Vote: 6 yes, 0 no.

### **Adjournment:**

Chairman Worek asked if there was further business. With being none, Chairman Worek motioned to adjourn seconded by Commissioner Reyes. Commissioners unanimously approved adjournment of the meeting.

**Meeting adjourned at 5:49pm.**

Patrice Harrison  
Board Secretary