

Trenton Parking Authority

September 24, 2015

16 E. Hanover St.

Trenton, NJ 08608

Chairman Worek called the meeting to order at 5:07 pm by reading The Open Public Meeting Act.

In Attendance: Chairman Worek, Commissioners William Watson, Anne LaBate, Scott Rice and Perry Shaw

Absent: Commissioners Melody Freeman and Harry Reyes

Staff: Patrice Harrison; Office Manager
Will Harrington, Operational Supervisor
Phil Jackson, Supervisor 1

Legal Counsel: Len Bier; Bier Associates

Council Liaison: Absent

Owners Representative: Absent

Approval of Minutes from August 27, 2015:

Chairman Worek asked the Commissioners if they reviewed the August 27, 2015 minutes, if so, do they have any questions or comments. Commissioner Watson motioned to approve the August minutes, Commissioner Rice seconded the motion. The August 27, 2015 minutes were unanimously approved.

Reports:

Chairman Worek asked the Commissioners if there were any questions or comments concerning the August financial and expense reports. Commissioner Rice motioned to accept the August financial reports, seconded by Commissioner Watson. The August financial reports were unanimously accepted.

Chairman Worek asked the Commissioners if there were any questions or comments concerning the August expense checks. With there being none, Chairman Worek motioned to approve the August expense checks, seconded by Commissioner Watson. The August expense checks were unanimously approved.

Project Summary:

Broad and Front Garage:

- There was small fire in front of the Incubator, Front St. side, two windows need replacing
- Replacement glass was ordered for the elevator shaft, the original damaged incubator window, the two new windows on Front St. and the TDA store front door glass on Hanover St.

Liberty Commons Garage:

- Nothing to report

Merchant St. Lot:

- A sink hole was located in the lot. Operations contacted Brown's Paving, since they did previous work for TPA, to submit a proposal for completing the work. The proposal to repair the sink hole was \$950. Chairman Worek approved emergency repair.

Lafayette Garage:

- Nothing to report

Warren St. Garage:

- Nothing to report

PSE&G Update:

PSE&G wants to hold current agreement with an extension of 18 months. Len Bier will draw up extension document and review any additional expenses that may occur, such as security, due to the time lapse.

Lou Garlatti continues to work with the city inspectors for the project permits. The inspectors are asking for a current Structural Report. Lou Garlatti recommended Ambrose Kozlowski, Structural Engineer for Shephard Restoration Engineers to complete structural evaluation since he was the engineer that signed the original report. Shephard Restoration Engineers gave a proposal of \$3,800 to complete Structural Report. Len Bier suggested Commissioner Watson speak to the Mayor's office to verify that the report is necessary. If the city inspector still feels the report is necessary, Chairman Worek motioned to approve Shephard Restoration Engineer to complete Broad and Front Structural Report not to exceed \$3,800, seconded by Commissioner Rice. Motion unanimously approved.

Nexus:

Mike Ciesielka from Nexus will begin shadowing operations starting next week, he will report back to the board.

Housing & Economic Development:

Monique King-Viehland Director of Housing & Economic Development for the city requested a meeting with Chairman Worek to discuss a possible property swap. Chairman Worek will set up meeting and report back to the board.

Personnel Committee:

Commissioner LaBate inquired about a joint search for an Executive Director. The Greater Trenton Committee suggested that since both entities are looking for a new hire that they might do a joint search. Commissioner LaBate will meet with them to discuss further.

Commissioner LaBate will forward to Patrice Harrison the draft she prepared outlining the Director position requirements. The draft will be forwarded to the board members for review.

Chairman Worek motioned to enter into an Executive Session to discuss personnel matters, seconded by Commissioner Watson. Board entered into Executive Session at 5:42 pm.

Chairman Worek motioned to adjourn the Executive Session at 6:10 pm, seconded by Commissioner Watson.

Regular monthly meeting was reopened at 6:11 pm.

Adjournment:

Chairman Worek asked if there was further business. With being none, Chairman Watson motioned to adjourn, seconded by Commissioner Rice. Commissioners unanimously approved adjournment of the meeting.

Meeting adjourned at 6:12 pm.

Patrice Harrison
Board Secretary