

**Trenton Parking Authority**

**September 28, 2017**

16 E. Hanover St.

Trenton, NJ 08608

In the absence of Chairman Worek, Vice Chairman Watson called the meeting to order at 5:25 pm by reading The Open Public Meeting Act.

**In Attendance:** Commissioners William Watson, Anne LaBate, Melody Freeman and Perry Shaw

**Absent:** Chairman Andrew Worek, Commissioners Harry Reyes and Scott Rice

**Staff:** Patrice Harrison; Office Manager  
Phil Jackson, Operational Supervisor  
Wil Harrington, Operational Supervisor

**Nexus:** Jim Romano; Operations Director

**Legal Counsel:** Len Bier; Bier Associates

**Council Liaison:** Councilwoman Marge Caldwell-Wilson

**Owners Representative:** Absent

**Approval of Minutes from July 27, 2017:**

Vice Chairman Watson asked the Commissioners if they reviewed the July 27, 2017 minutes, if so, do they have any questions or comments. With there being none, Vice Chairman Watson motioned to approve the July minutes, Commissioner Freeman seconded the motion. The motion was unanimously approved.

**July Reports:**

Vice Chairman Watson asked the Commissioners if there were any questions or comments concerning the July financial and expense reports. With there being none, Vice Chairman Watson motioned to approve the July financial reports, seconded by Commissioner Freeman. The July financial reports were unanimously approved.

**August Reports:**

Vice Chairman Watson asked the Commissioners if there were any questions or comments concerning the August financial and expense reports. With there being none, Vice Chairman Watson motioned to approve the August financial reports, seconded by Commissioner Freeman. The August financial reports were unanimously approved.

**July Expense Checks:**

Vice Chairman Watson asked the Commissioners if there were any questions or comments concerning the July expense checks. With there being none, Commissioner Freeman motioned to approve the July expense checks, seconded by Commissioner Shaw. The July expense checks were unanimously approved.

**August Expense Checks**

Vice Chairman Watson asked the Commissioners if there were any questions or comments concerning the August expense checks. With there being none, Commissioner LaBate motioned to approve the June expense checks, seconded by Commissioner Shaw. The August expense checks were unanimously approved.

**Professional Services RFQs:**

Vice Chairman Watson called upon the RFQ Committee to propose the recommendations for the Professional Services for 2017/18 fiscal year; the following are the committee's recommendations.

Auditing Services	Mercadien P.C.
Accounting Services	Rahl and Associates
Bond Counsel	McMannimon and Scotland
Owners Representative	Albert Garlatti Construction
Engineering Services	Timothy Haahs

Commissioner Shaw motioned to except the recommendations for the 2017/18 fiscal year, seconded by Commissioner Freeman. Vote: 4 yes 3 absent.

The recommendation for the Legal Services and Special Counsel will be held until the October meeting.

2016/17 Budget will be further discussed at the October meeting.

In Lou Garlatti's absence, he provided an outline of pending garage projects.

**Broad and Front Garage:**

- The underground storage tank has been removed and the soil sent out for testing.

**Warren St. Garage:**

- Elevator bids are due on 10/10/17; recommendation will be given at October board meeting.

**Liberty Commons Garage:**

- Lou Garlatti recommends Timothy Haahs be awarded the Restoration Design Services in the amount of \$78,000.

**Lafayette Garage:**

- Recommends Timothy Haahs be awarded the Garage Survey report for \$8,500.00
- There have been several complaints concerning the condition of the elevators at Lafayette Garage. It is recommended to have the elevator shafts professionally cleaned and the floors replaced. Also, the motor on the overhead entrance door needs to be replaced. Commissioner LaBate motioned to authorize Patrice Harrison to obtain 3 quotes for said repairs and move forward with the repairs, seconded by Commissioner Shaw. Unanimously approved.

**Merchant St. Lot:**

- Nothing to report

**Elks Lot:**

- Nothing to report

**Adjournment:**

Vice Chairman Watson asked if there was further business. With being none, Commissioner LaBate motioned to adjourn, seconded by Commissioner Shaw. Commissioners unanimously approved adjournment of the meeting.

**Meeting adjourned at 6:01 pm.**

Patrice Harrison  
Board Secretary