

# **Request for Proposals**

**For**

## **Winter 2018 – 2021 Snow Removal Services**

**For**

### **Trenton Parking Authority Parking Facilities Trenton, New Jersey**



**Parking Authority of the City of Trenton  
16 East Hanover Street  
Trenton, NJ 08608**

**November 5, 2018**

## PUBLIC NOTICE

ADVERTISEMENT FOR BIDS Notice is hereby given that sealed bids will be received by the PARKING AUTHORITY CITY OF TRENTON for the **"Trenton Parking Authority for "Winter 2018 - 2021 Snow Removal Services"**. **Bids will be opened and read in public at the Office of the Parking Authority City of Trenton, 110-116 North Warren Street, Trenton, NJ 08608 on Thursday, November 29, 2018 at 1:00 P.M.** prevailing time. A non-mandatory Pre-Bid Meeting will be held on Monday, November 19, 2018 at 1:00 P.M. prevailing time, at the offices of the Trenton Parking Authority. The work includes the furnishing of all labor, material and equipment necessary or required to complete all work set forth in these Specifications. The work consists of snow removal services at various TPA Facilities.

Specifications and forms of bid for the proposed work may be inspected by prospective bidders during regular business hours beginning Monday, November 12, 2018 at the offices of the Owner, Trenton Parking Authority, 16 East Hanover St, Trenton, NJ 08608, (609) 393 3469, as well as at the office of the Owner's Agent, Albert Garlatti Construction Co., Inc., 401 Cleveland Ave., Highland Park, NJ 08904, (732) 545-5727x15. A copy of the Specifications and forms of bid can be obtained on our website [TPANJ.com](http://TPANJ.com) for a document fee of \$0.00, by submitting an email request to the Authority at [trentonparkingph@aol.com](mailto:trentonparkingph@aol.com). An additional \$25.00 fee is required for mailing of bid documents. Bids may be submitted by hand delivery or by mail, provided all bids must be made on the standard Proposal Form in the manner designated therein, must include all required information and must be enclosed in a sealed envelope bearing the name and address of the bidder and the name of the project on the outside, addressed to The Parking Authority City of Trenton, 16 East Hanover St., Trenton, NJ 08608. The signed Proposal forms must be delivered to the place on or before the hour named above. All bids shall remain sealed until opened at the time scheduled for the opening of bids set forth above. The Parking Authority shall review the bid results and determine whether to award a contract by vote of the Commissioners at a meeting to be conducted not less than 30 days following the bid opening. The successful bidder must sign the contract within (10) days after the Notice of Award or forfeit its bid security. Bidders are required to comply with all statutory requirements for public contracting, in accordance with the requirements of N.J.S.A 10:5-31 et seq. and N.J.A.C. 17:27. This project shall be bid as a single BASE BID (lump sum), with Two (2) ADD ALTERNATE BIDS for extensions of the contract term. No bidder may withdraw its bid for 60 calendar days after the opening. The Parking Authority reserves the right to reject any or all Proposals, in whole or in part, or to make awards to such bidder, who, in the judgment of the Parking Authority City of Trenton submits the most advantageous, conforming bid and to waive such informalities as may be permitted by law.

# **Trenton Parking Authority**

## **Snow Plowing and Removal**

### **1.1 SCOPE OF WORK**

The plowing of the Trenton Parking Authority (TPA) parking facilities as identified in Section 1.3 below, followed by the immediate removal of all snow from the specified facilities, when requested by the TPA. The Contractor shall provide all personnel, equipment, and materials required to provide these services as set out herein and for any additional or extra work that may be required. All services shall be provided 24 hours a day, seven days a week, including statutory holidays for the term of the Contract.

### **1.2 WORK TO BE PERFORMED**

1. Clearing and removal of snow and ice from the Premise, including sidewalks, stairwells, inside drifting, and roofs.
2. Clearing of snow and ice to provide unobstructed access to fire hydrants, and entrance/exit lanes located along the areas to be cleared of snow or ice. All parking facility signage is to be kept free of obstructions due to snow or ice removal operations.
3. The annual date of commencement may, in the event of an early or late winter storm, be advanced or the completion date extended for any year during the Contract as requested by the TPA.

### **1.3 LOCATION OF CONTRACTED FACILITIES**

- |  |                                  |
|--|----------------------------------|
| 1. Merchant St. Lot                        | 24 Merchant St. Trenton NJ       |
| 2. Warren St. Garage                       | 110-116 N. Warren St. Trenton NJ |
| 3. Lafayette Garage                        | 1 West Lafayette St. Trenton NJ  |
| 4. Liberty Commons Garage                  | 16 East Front St. Trenton NJ     |
| 5. Board & Front St. Garage(Sidewalk Only) | 132 East front St. Trenton NJ    |

### **1.4 METHOD OF EXECUTION**

1. In the event of an accumulation of less than two (2) inches of snow, or any other weather occurrences which may cause icy conditions, the Contractor may be required to perform an application of deicer or salt to all parking lot surfaces to facilitate melting and traction and to promote safety. Such application shall be in consultation with TPA Director.
2. Snow accumulating two (2) inches or more the Contractor is required to remove accumulating snow, keep clear all parking areas and roads, and apply salt as needed to maintain snow/ice free conditions.
3. Immediately after the end of a snowfall the Contractor shall complete the snow clearing to the pavement, including driveways, entry/exit lanes, intersections, etc. to ensure normal safe traffic and pedestrian conditions.

4. On all roof level parking areas included under the Contract, snow shall be cleaned and removed only with authorization of the TPA Director. If authorized, the contractor is required to remove all accumulation to the bare pavement level in accordance with the priorities established by the TPA.
5. Contractor shall be available and report to the TPA's facilities, ready to work, at a designated time communicated to the TPA's staff when snowfall is anticipated.
6. The Contractor shall give special consideration to the maintenance of pedestrian pathways, dangerous areas and narrow vehicular access/exit ways, curves, etc. to prevent accidents.
7. The Contractor shall prioritize the clearing of snow in the following order:
  1. Driveways/Entrance & Exits to parking facilities
  2. Drive Aisles
  3. Sidewalks/Pedestrian Pathways
  4. Parking Stalls
  5. Stairwells
  6. Floor & Area Drains
  7. Interior and Exterior Snow Drifts
  8. Roof Tops/top parking levels
8. All snow removal and deicing equipment shall be used until pavements are free of snow, unless otherwise directed. Once plowing has started, the pavement at any location shall be treated with deicing products immediately afterward at that location. Clean up and push back of snow shall be done all in one operation. Snow is not permitted to be plowed onto sidewalks.
9. Snow piling is to be performed in such a manner so as not to occupy or block driveways or pathways. TPA staff shall designate the appropriate on-site areas for snow piling. Snow piling is only allowed on rooftops of garages with TPA Director Approval.
10. In the event of a continuing snowfall, the Contractor shall clear and remove snow so that the accumulation shall at no time exceed 3.5 inches. During a snowfall, the Contractor shall clear to the base pavement to ensure at all times normal vehicular traffic conditions. No portion of the Premises shall be permitted to become unusable or impassable except as directed by the TPA.
11. In the event of drifting snow (including blowing snow with no actual precipitation) that impedes the flow of traffic, the Contractor is required to remove snow immediately from the Premise's driveways, entry/exit roads, drive aisles and rooftops so as to ensure normal traffic conditions to vehicles and pedestrians. Snow shall be permitted to accumulate only in those areas as designated by the TPA.
12. The Contractor shall be available when requested by the TPA to provide knowledgeable representation in regards to, property damage, slip and fall claims, settlements or other causes of actions at law, resulting from the snow removal activities of the Contractor (e.g. Examination for Discovery, Deposition, Interrogatories and Testimony at Trial).
13. Parking stall measurements are as follows, however, dimensions may vary slightly at each facility:

- a. Length: 18-20 feet
- b. Width: 8.5-9.0 feet
- c. Driveway/Drive Aisle: 20-24 feet

14. The TPA reserves the right to change the scope of the work to any of the locations listed in the Request for Proposal.

15. Invoicing will be based on the work performed, and at the prices offered in the Price Schedule.

### **1.5 EQUIPMENT SPECIFICATIONS**

1. The Contractor shall ensure that it at all times has and maintains sufficient equipment (trucks, plows, pay loaders, etc.) to allow it to promptly perform the Work of the Contract and ensure normal and safe traffic conditions on the Premises.
2. All the equipment used by the Contractor for the performance of the Work shall be maintained in good working order and mechanical condition. All equipment used for snow plowing shall include head and tail lights, a flasher and or rotating beacon as well as working windshield wipers, window defroster and heater. All equipment shall be subject to the approval of the Director of the TPA. In the event of a dispute concerning the condition of equipment, the opinion of the Director shall be final and binding. Unsatisfactory equipment shall be immediately repaired or replaced as required by the Director.
3. **Plow blades or snow pushers utilized within parking structures must have rubber tips to ensure that no damage is done to expansion joints and deck/traffic coatings.**
4. The Contractor shall submit and maintain a list of the minimum required equipment to be used in performing the Work. Complete equipment specifications including: quantity, year, make, model, class, GVW, and body capacity are to be submitted, for the approval of the Director.
5. Dedicated equipment may be stored on the TPA Premises at locations designated by the Director from November 1<sup>st</sup> until April 30<sup>th</sup> during each year of the contract.

### **1.6 CONTRACTORS WORKFORCE**

1. The Contractor shall ensure that at all times they have and maintains sufficient personnel to allow it to promptly perform the Work of the Contract.
2. All equipment operators shall have a valid State of New Jersey driver's license commensurate with the class of vehicle operated.
3. The Contractor shall ensure that all equipment operators have a minimum operating experience on snow plowing and removal equipment of no less than one year.
4. The Contractor's staff shall be able to speak and understand the English language intelligently and be able to take verbal direction from TPA staff.

### **1.7 CARE OF TRAFFIC**

All equipment must be equipped and operated in accordance with the requirements of the State of New Jersey Departments of Transportation Highways. Care and courtesy must be observed by the Contractor's crews at all times under all circumstances. The Contractor at its own expense shall provide signs and other devices concerned with plowing operations for the care and convenience of traffic.

## **1.8 INSPECTION OF PREMISES**

The Contractor shall inspect all Premises covered by the Contract and mark all expansion joints, protruding maintenance holes, drains & catch basins, curbs, light standards, guide/guard rails, end treatments, steel plates, etc. to ensure that no damage is caused to installations or equipment during plowing operations. The Contractor, in each year of the contract prior to November 1<sup>st</sup>, shall inspect each parking facility, prepare a list of deficiencies, i.e. broken fences, sign post, walls, etc. and submit the list to the TPA Director prior to November 1st. This list will form the basis for the determination of damages as set out in Section 1.12 – Damages.

## **1.9 COMMUNICATION AND COORDINATION**

1. The Contractor is required to contract with a weather forecasting company that notifies the Contractor and TPA of all storms in the Trenton/Mercer County and/or Delaware Valley/Philadelphia area. TPA recommends [www.weatherworks.com](http://www.weatherworks.com) or a similar type of company which utilizes email and mobile phone text messaging services to notify of events.
2. The Contractor shall have available 24 hours per day, 7 days per week, including statutory holidays, a contact person that will receive direction from and provide information to the TPA during a snowstorm.

## **1.10 SNOW DUMP LOCATION**

If TPA does not have an on-site "SNOW DUMP" area, the Contractor at no cost to the TPA, provide a "SNOW DUMP" location with a capacity to sufficiently meet the anticipated snow removal demand of the Parking Authority's facilities for the season. The Contractor may be requested to provide details of the off-property site to which snow may be dumped, to ensure that it is lawful and performed in an environmentally friendly manner.

## **1.11 UTILIZATION OF PARKING FACILITIES**

1. The contractor is hereby advised that the TPA's parking facilities are in use 24 hours a day, 7 days per week. While the Contractor is expected, whenever, possible, to perform its responsibilities under this Contract while the parking lots are vacant or during periods of lower occupancy (i.e. at night), operations under this Contract shall be performed as and when weather conditions dictate, irrespective of the number of vehicles occupying or moving in or out of the parking facilities.

2. After any snowfall, it may be necessary for the Contractor to continue work in vacant spots as they become available in a parking facility or to return at frequent intervals to maintain access and safe operational standards.
3. The Contractor shall investigate the condition of each parking facility very carefully prior to tendering a bid to enter into this Contract. The Authority shall not be responsible for any claims by the Contractor due to obstructions, delays or other hindrances existing on the Premises.

#### **1.12 DAMAGES**

1. The Contractor shall be responsible for all damage caused to expansion joints, deck/traffic coatings, fences, curbs or other fixtures during the process of snow and ice clearing operations.
2. The Contractor shall familiarize itself with the type and nature of above ground utilities and street furniture in the vicinity of and within the Parking Authority's parking facilities and provide care when removing snow from and working around these structures. If damage occurs to street furniture, the Contractor shall notify the TPA immediately for an assessment of damage and repair, if required. These structures include, but are not restricted to, junction boxes, hydro poles, street lights, fire hydrants, bus shelters and benches. The Contractor will also make the TPA aware of all incidents in this regard.
3. An assessment of the cost of repair of damage will be determined by the TPA as the case may be, and its decision shall be final and binding on the Contractor. This assessment will be forwarded to the Contractor that shall pay the repair cost within the time period requested. Upon failure to pay, funds will be deducted from the payment to be made to the Contractor under this Contract, including any late charges and assessed costs.
4. At the discretion of the TPA, in the case of its facilities, the Contractor will be required to repair said damages as soon as possible, or the TPA may elect to repair said damages and charge-back the repairs to the Contractor. The Contractor shall have in force general liability insurance as identified in Section 1.16.
5. Contractor is encouraged to perform mark outs of the facilities with poles and orange flags to identify driveways, curbs, catch basins, fire hydrants, parking equipment and other relevant features of the parking facilities.

#### **1.13 SNOW REMOVAL LOADING AND HAULING OPERATIONS**

1. Contractor shall NOT be permitted to pile snow on any parking structure that will overload the structural capacity of the facility.
2. The Contractor shall load and haul snow to an on-property or off-site location with the prior approval of the TPA Director. Additional equipment and labor, when necessary, shall be supplied upon the request from the TPA at any time during the term of the Contract. Payment for snow loading, hauling, unloading, and pile shaping will be on a time and material basis.

#### **1.14 UTILIZATION AND RECORD KEEPING**

1. The Contractor must track and keep detailed service records for all work performed under this contract to support work performed and potential claims. The reports shall include calls by the TPA including, name, location, time, date and transcript of call. The Contractor shall submit via fax and/or email within 24 hours following the completion of a snow removal operation a report including but not exclusive to a listing of work performed, outlining: facility location, date, time arrived, work completed, equipment type, service provided, site inspection and weather conditions, including number of inches of snow fall.
2. The Contractor shall keep and submit to the TPA a record of all equipment usage within 24 hours of completion of work after every snow or ice removal operation.
3. No payment will be made for the time involved in traveling to and from the contractor's yard or garage to the TPA's parking facilities. Utilization time will commence when the contractors snow plowing or removal equipment with an operator arrives at TPA facilities ready to work.
4. The TPA will not pay contractor for equipment down time or while repairs are being performed to the contractors equipment.
5. Contractor shall report to the TPA administrative office at the start and the finish of all snow removal operations for Contractor's personnel to punch in and out and for the TPA to verify the equipment provided by Contractor for snow removal.
6. A STOP WORK ORDER may be issued by the TPA at any time that contractor is on the job, and the TPA will only be responsible to pay for the time and materials utilized until the time the "STOP WORK ORDER" was given.

#### **1.15 TERM OF CONTRACT**

**BASE BID:** This Request for Proposal requests BASE BID pricing for one year, commencing December 1, 2018 and ending April 30, 2019.

**ADD ALTERNATE PRICE 1** – Additional Cost to provide pricing for 2<sup>nd</sup> year, commencing October 1, 2019 and ending April 30, 2020

**ADD ALTERNATE PRICE 2** – Additional Cost to provide pricing for 3<sup>rd</sup> year, commencing October 1, 2020 and ending April 30, 2021

#### **1.16 AUTHORITY'S SERVICES**

The TPA shall provide the following available information and services to the Contractor as required.

1. Access to the property and Administrative direction and review from time to time during the term of the Contract.
2. Any services provided by the Contractor from information supplied by the TPA, will be undertaken on the basis that it is the best information available, however, the Contractor shall immediately notify the TPA in writing of any condition or information known or discovered by the



Contractor which conflicts with the information supplied by the TPA. In any event, the Contractor shall not be liable for any loss or damage arising from any inaccuracy in such information. This exclusive does not alter or modify in any manner the Contractor's liability for negligence.

**1.17 INDEMNIFICATION:**

Contractor agrees to indemnify and hold the Authority, its officials, officers, agents, servants, representatives, and employees, harmless from and defend the Authority against any claim, liability, cost or expense of every kind and nature arising from or in connection with the Contractor's performance of Contractor's obligations pursuant to this Agreement, the failure by Contractor to perform such obligations, any action or failure to act or negligence by the Contractor with respect to the project to which this Agreement is applicable or in connection with any allegation of any of the foregoing including, but not limited to, claims made by the Contractor's employees, suppliers and sub-contractors. Such indemnification and/or hold harmless obligation shall extend not only to any damages but to costs and expenses of litigation, including but not limited to expenses and fees in connection with the engagement or utilization of any fact or expert witnesses as well as reasonable attorney's fees. When requested by the Authority, the Contractor agrees to aid and/or defend the Authority, its officials, officers, agents, servants, representatives and employees in the event any or all of same are named as a defendant or defendants in any action relating to the activities or obligations of the Contractor arising under this Agreement.

**1.18 CONTRACTOR'S INSURANCE**

Prior to commencing the Work, Contractor shall procure, and thereafter maintain, at its own expense, insurance coverage required as set forth below. At a minimum, the types of insurance and minimum policy limits specified shall be maintained in a form and from insurers acceptable to the Authority. All insurers shall have an A- VII (excellent) rating by A.M. Best and be qualified to do business in the state where the property is located.

This insurance will provide a defense and indemnify the Authority and any and all affiliated companies, but only with respect to liability for bodily injury, property damage and personal and advertising injury caused in whole or in part by the Contractor's acts or omissions or the acts or omissions of those acting on the Contractor's behalf.

Proof of this insurance shall be provided to the Authority and any and all affiliated companies before the Work commences, as set forth below. To the extent that the Contract subcontracts with any other entity or individual to perform all or part of the Contractor's Work, the Contractor shall require the other Subcontractors to furnish evidence of equivalent insurance coverage, in all respects, terms and conditions as set forth herein, prior to the commencement of work by the Subcontractor.

In no event shall the failure to provide this proof, prior to the commencement of Work, be deemed a waiver by the Authority and any and all affiliated companies of Contractor's or the Subcontractor's insurance obligations as set forth herein.

In the event that the insurance company(ies) issuing the policy(ies) required by this exhibit deny coverage to the Authority and any and all affiliated companies, the Contractor, or the

Subcontractor will, upon demand by the Authority and any and all affiliated companies, defend and indemnify the Authority and any and all affiliated companies at the Contractor's or Subcontractor's expense.

Commercial General Liability Insurance

\$1,000,000	Each Occurrence Limit (Bodily Injury and Property Damage)
\$2,000,000	General Aggregate Per Project
\$2,000,000	Products & Completed Operations Aggregate
\$1,000,000	Personal and Advertising Injury Limit

Business or Commercial Automobile Liability Insurance (For Owned, Hired and Non Owned Automobile)

\$1,000,000	Combined Single Limit Per Accident
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Worker's Compensation and Employers Liability Insurance

\$ 500,000	Each Accident
\$ 500,000	Each Employee for Injury by Disease
\$ 500,000	Aggregate for Injury by Disease

Excess or Umbrella Liability

\$1,000,000	Occurrence / Aggregate
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The Authority and any and all affiliated companies, along with their respective officers, agents and employees, shall be named as Additional Insured for Ongoing Operations and Products/Completed Operations on the Contractor's and any Subcontractor's Commercial General and Excess Liability Policies and as Additional Insured on the Automobile which all must be primary and noncontributory with respect to the Additional Insureds.

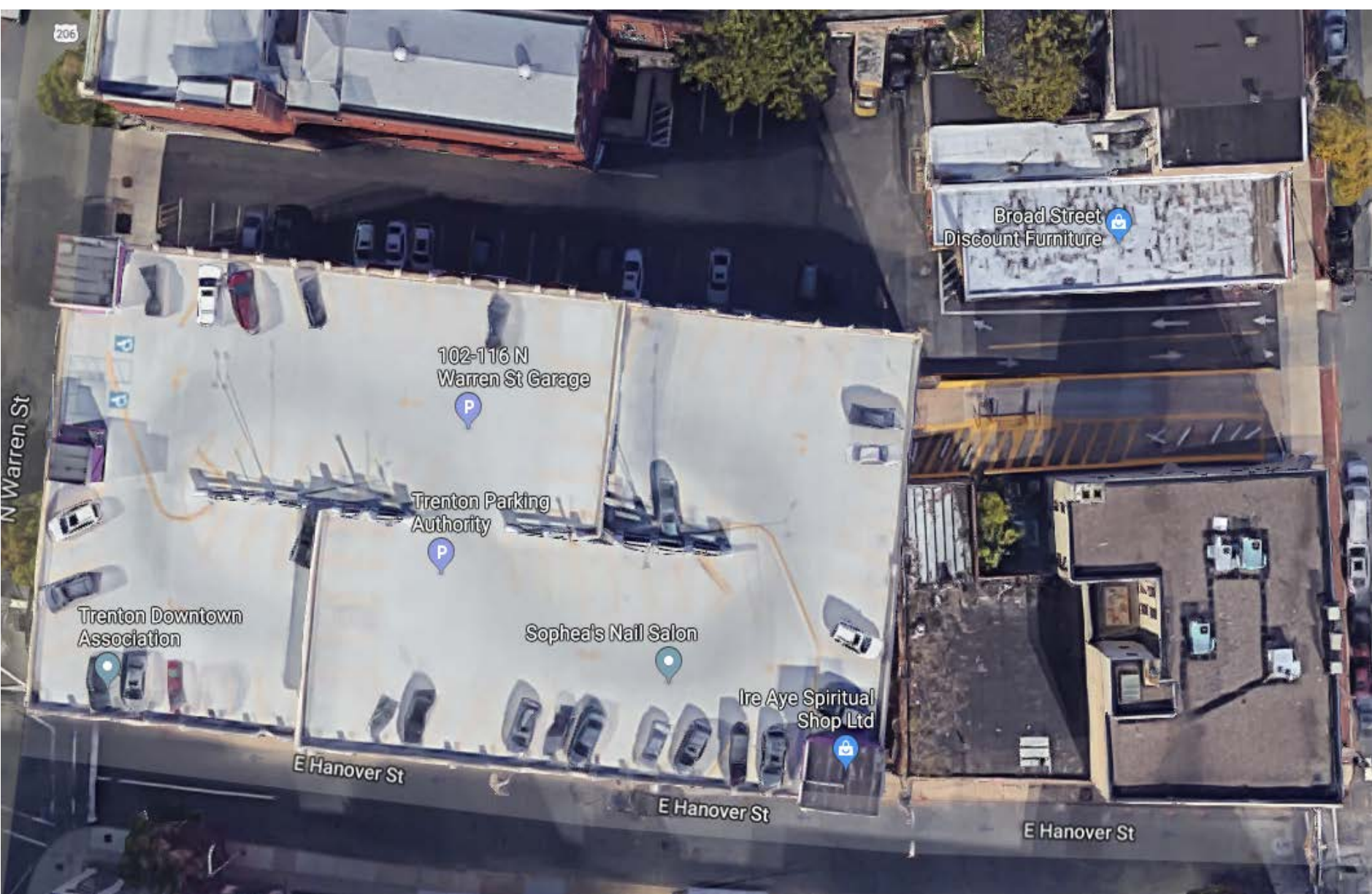
It is expressly understood by the parties to this contract that it is the intent of the Parties that any insurance obligation by the Authority and any and all affiliated companies is deemed excess, non-contributory and not co-primary in relation to the coverage(s) procured by the Contractor, the Subcontractor or any of their respective consultants, officers, agents, Contractors, employees or anyone directly or indirectly employed by any of them, or by anyone for whose acts any of the aforementioned may be liable by operation of statute, government regulation or applicable case law.

A Waiver of Subrogation Clause shall be added to the General and Excess Liability and Automobile policies in favor of the Authority and any and all affiliated companies, and this clause shall apply to the Authority and any and all affiliated companies, officers, agents and employees, with respect to all work during the policy term.

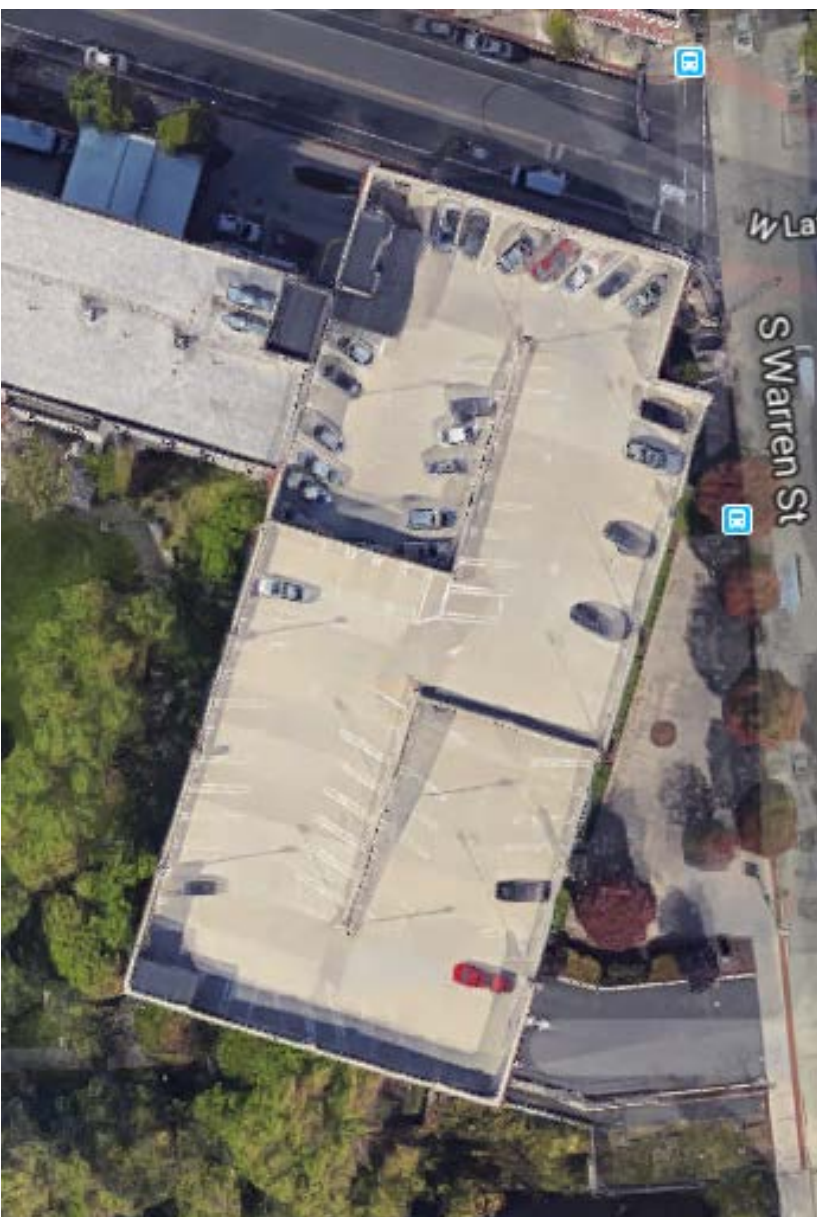
Prior to commencement of Work, Contractor shall submit a Certificate of Insurance in favor of the Authority and an Additional Insured Endorsement (in a form acceptable to the Authority and any and all affiliated companies) as required hereunder. The Certificate shall provide for thirty (30) days' notice to the Authority for cancellation or any change in coverage. Copies of the insurance policies shall promptly be made available to the Authority and any and all affiliated companies upon request.

## **1.19 MISCELLANIOUS**

1. Expenses for the operation, care, repair and replacement of contractor's vehicles or equipment, as well as labor cost, insurances and other expenses, including but not limited to meals, gas, motor oil, etc., are to be borne by the contractor and are included proposed fees in bid by contractor.
2. In the event of a dispute regarding the depth of snow the TPA and the contractor accept the depth of snow as determined by the Rutgers University School of Meteorology.
3. Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27



<b>TPA Corporate HQ/Warren Street Parking Garage</b>	<b>TPA Facility ID:</b>
110-116N Warren Street, Trenton, New Jersey 08609	#001



**Lafayette Yard Parking Deck**

**Nexus Facility ID:**

1 Lafayette Street, Trenton, New Jersey 08608

#002



**Liberty Commons Parking Garage**

16 East Front Street, Trenton, New Jersey 08608

**Nexus Facility ID:**

#003



**Merchant Street Surface Parking Lot**

**TPA Facility ID:**

24 Merchant Street, Trenton, New Jersey 08608

#004



**Front Street Parking Garage (Sidewalks Only)**

**TPA Facility ID:**

132 East Front Street, Trenton, New Jersey 08608

#005



# TPA - WINTER STORM EVENT DOCUMENTATION LOG

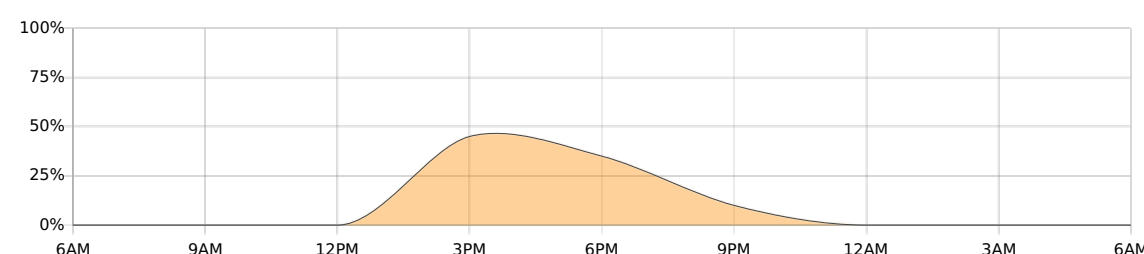
Vendor/Contractor Name:			
Property Name:			
Property Address:			
<b>STORM INFORMATION (Event):</b>			
Start Date:		Start Time:	
End Date:		End Time:	
Pre-salt: (pre-approved)	Notification by: Text	E-mail	
Type of Event:	Snow:	Ice:	Mix:
Total Inches Invoiced:			
<b>EQUIPMENT USAGE LOG:</b>			
<b>DESCRIPTION</b>	<b>TIME IN:</b>	<b>TIME OUT:</b>	
<b>EMPLOYEE WORK LOG:</b>			
<b>NAME</b>	<b>TIME IN:</b>	<b>TIME OUT:</b>	
<b>DE-ICING MATERIAL USAGE (BAGS/TONS):</b>	ROCK SALT:	CALCIUM	
<b>SERVICE PERFORMED:</b>			
<b>MANAGERS SIGNATURE:</b>			

Contractor: Please return this completed Winter Storm Event Documentation Log to TPA by email to: trentonparkingph@aol.com within 72 hours of the event ending. When you submitting invoice(s) for payment include the required items: 1. Winter Storm Event Documentation Log; 2. Snow Accumulation Log; and a Certified Snow Report for each service date. TPA will not process your invoice without these items.



The next few days will be very similar as we'll start with sunshine and then clouds develop with the heating of the day. Those clouds can produce a couple of showers from mid-afternoon to early evening. It's cold enough today for it to be mixed with snow, but there is no concern for any accumulation. Temperature drop each night is slow enough that if a shower occurs during the day, surfaces have enough time to dry out before we fall below freezing. We will need to keep an eye on Friday morning as a pretty cold air mass arrives with some flurries possible. This type of set-up can occasionally come with a snow shower, but the thinking currently is that the primary chance for that will be for places to our northwest. The weekend is nice and quiet.

HAZARD OVERVIEW			
Hazard	Wed	Thu - Fri	Description
Snow	None	<b>Minimal</b>	Any mixed rain/snow shower today doesn't produce accumulation. Friday AM could see some flurries (better chance of a snow shower mainly NW)
Ice	<b>Minimal</b>	<b>Minimal</b>	A few patches of black ice possible this morning from any areas near snow melt from yesterday.

NEAR TERM FORECAST	
Precip Probability	
Wednesday	Sunshine gives way to a partly-mostly cloudy afternoon. Flurries/sprinkles, along with a couple rain/snow showers possible after 2 PM (no snow accumulation). Windy. <b>45% chance for a Trace - 0.02" of Rain</b> High: 38 - 43   Winds West 15-25 mph, gusts 30-40
Wed Night	Still breezy as clouds slowly give way to mainly clear skies. Low: 27 - 32   West wind 10-20 mph

SHORT RANGE FORECAST	
Thursday	Sunshine once again gives way to more PM clouds. Breezy with a few, scattered rain showers around after 2 PM. <b>55% chance for a Trace - 0.03" of Rain</b> High: 44 - 49   Winds WSW winds 10-25 mph
Thu Night	Becoming partly to mostly clear. Perhaps a flurry towards daybreak. Low: 28 - 33
Friday	Flurries possible early on, otherwise a mix of clouds and sun. Windy. High: 35 - 40

MEDIUM RANGE FORECAST	
Saturday	Mostly sunny. High in the mid 40s
Sunday	Partly to mostly sunny. High: 45 - 50

Forecaster: Sean Rowland

**Certified Snowfall Totals™**  
Prepared Exclusively For Nexus Parking Systems

## New Jersey: March 15th, 2017

### Snow Showers and Squalls Affect Area on March 15th, 2017

With temperatures ranging from 23-28 degrees, scattered snow showers and flurries moved across the region starting 11am-2pm on March 15th. Winds were also quite gusty, ranging from 20-35 mph. Between 2-8pm, isolated snow squalls developed along with the snow showers. Contained with these squalls were white-out conditions, wind gusts to 40-45 mph, and very heavy snow. Between 8-10pm, any snow showers and flurries exited with temperatures falling to 20-25 overnight.

Zipcode	City	Type	Total	Ice	Notes
08619	Hamilton	Snow	0.2"	0.00"	
08648	Lawrence	Snow	0.3"	0.00"	
08840	Metuchen	Snow	0.5"	0.00"	
08544	Princeton	Snow	0.7"	0.00"	
08609	Trenton	Snow	0.2"	0.00"	

### Snow Showers and Squalls Affect Area on March 15th, 2017

With temperatures ranging from 25-30, scattered snow showers and flurries moved across the region starting 11am-2pm on March 15th. Winds were also quite gusty, ranging from 30-40 mph. Through the afternoon, isolated snow squalls developed along with the snow showers. Contained with these squalls were white-out conditions, wind gusts to 40-45 mph, and heavy snow. Between 9pm-12am, any snow showers and flurries exited with temperatures falling to into the into the low to mid 20s overnight.

Zipcode	City	Type	Total	Ice	Notes
08092	Staffordville	Snow	0.4"	0.00"	
08753	Toms River	Snow	0.2"	0.00"	

### Snow Showers and Squalls Affect Area on March 15th, 2017

With temperatures ranging from 25-30 degrees, scattered snow showers and flurries moved across the region starting 11am-2pm on March 15th. Winds were also quite gusty, ranging from 30-40 mph. Through the afternoon, isolated snow squalls developed along with the snow showers. Contained with these squalls were white-out conditions, wind gusts to 40-45 mph, and heavy snow. Between 6-9pm, any snow showers and flurries exited with temperatures falling to the low to mid 20s overnight.

Zipcode	City	Type	Total	Ice	Notes
08028	Glassboro	Snow	0.1"	0.00"	

### Scattered Snow Showers on March 15th, 2017

With temperatures ranging from 20-25 degrees, scattered snow showers and flurries moved across the region starting 11am-2pm on March 15th. Winds were also quite gusty, ranging from 20-35 mph as snow showers and flurries remained into the afternoon and evening. Snow showers exited 6-9PM during the evening with temperatures ranging from 16-22 overnight.

Zipcode	City	Type	Total	Ice	Notes
08830	Iselin	Snow	Coating	0.00"	

WeatherWorks assures that the above Certified Snowfall Totals (CST)<sup>™</sup> report is the result of a thorough analysis of meteorological data collected from both private and public sources. Our professionally trained CST<sup>™</sup> analysts employ a scientific evaluation process, producing the most accurate and representative total for a location. WeatherWorks reserves the right to amend reports at any time upon further review and/or discovery of additional data.

About WeatherWorks: Since 1986, WeatherWorks has provided dependable meteorological services to thousands of clients in the private and public sectors by understanding the core principles and complexities of meteorology in addition to utilizing technological advances.



**FEE PROPOSAL FORM**

**PROJECT:** TPA Parking Facilities – Winter 2019-2021 Snow Removal Services

**BID DUE DATE:** November 29, 2018 – 1:00 PM prevailing time

**SUBMIT BID TO:** WILLIAM WATSON, CHAIRMAN  
TRENTON PARKING AUTHORITY  
16 EAST HANOVER STREET  
TRENTON, NJ 08608  
(609) 393-3469  
Email: [TRENTONPARKINGPH@AOL.COM](mailto:TRENTONPARKINGPH@AOL.COM)

**BID SUBMITTED BY:** \_\_\_\_\_

**VENDOR/COMPANT NAME:** \_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_

**STREET ADDRESS:** \_\_\_\_\_

**CITY, STATE & ZIP** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**BID submitted by:** \_\_\_\_\_  
(Name of Person Authorized to Sign)

**Title** \_\_\_\_\_ **Date** \_\_\_\_\_

## ALTERNATIVE A - BID SHEET PER STORM

<b>Location Id#:</b>	<b>001</b>
<b>Name/Company:</b>	<b>TPA Corporate HQ/Warren Street Garage</b>
<b>Address:</b>	<b>110-116N Warren Street</b>
	<b>Trenton, New Jersey 08609</b>

1. Cost to Remove Snow/Ice from Streets and/or Parking Lot:

0" – 1.99"	
2" – 3.99"	
4" – 5.99"	
6" – 7.99"	
8"- 9.99"	
10" – 11.99"	
Over 11.99" Per Inch	

2. Cost to Remove Snow/Ice from sidewalks:

0" – 1.99"	
2" – 3.99"	
4" – 5.99"	
6" – 7.99"	
8"- 9.99"	
10" – 11.99"	
Over 11.99" per Inch	

3. Cost to Supply and Apply Salt/Deicing Products to Streets and/or Parking Lot:

Per Application	

4. Cost to Supply and Apply Calcium/Deicing Products to Walkways:

Per Application	

5. Contract Renewal Cost Change

Year 2 Price Change	
Year 3 Price Change	

6. Custom Items (Hauling Items):

Dump Truck 20 YD W/Operator	Per Hour	
Dump Truck 30 YD W/Operator	Per Hour	
Triaxle Truck – 20 Cubic Yard (Haul Snow)	Per Hour	
Loader 1 YD W/Operator	Per Hour	
Loader 3 YD W/Operator	Per Hour	
Loader 5 YD W/Operator	Per Hour	
Skid Steer/Bobcat W/Plow and Operator	Per Hour	



## ALTERNATIVE B - BID SHEET ANNUAL

<b>Location Id#:</b>	<b>001</b>
<b>Name/Company:</b>	<b>TPA Corporate HQ/Warren Street Garage</b>
<b>Address:</b>	<b>110-116N Warren Street</b>
	<b>Trenton, New Jersey 08609</b>

1. Cost to Remove Snow/Ice from Streets and/or Parking Lot:

0" – 26.99"	
Over 27.00" - Per Inch	

2. Cost to Remove Snow/Ice from sidewalks:

0" – 27.00"	Included
Over 27.00" - Per Inch	Included

3. Cost to Supply and Apply Salt/Deicing Products to Streets and/or Parking Lot:

Per Application	Included

4. Cost to Supply and Apply Calcium/Deicing Products to Walkways:

Per Application	Included

5. Contract Renewal Cost Change

Year 2 Price Change	
Year 3 Price Change	

6. Custom Items (Hauling Items):

Dump Truck 20 YD W/Operator	Per Hour	
Dump Truck 30 YD W/Operator	Per Hour	
Triaxle Truck – 20 Cubic Yard (Haul Snow)	Per Hour	
Loader 1 YD W/Operator	Per Hour	
Loader 3 YD W/Operator	Per Hour	
Loader 5 YD W/Operator	Per Hour	
Skid Steer/Bobcat W/Plow and Operator	Per Hour	

## ALTERNATIVE A - BID SHEET PER STORM

<b>Location Id#:</b>	<b>002</b>
<b>Name/Company:</b>	<b>Lafayette Yard Parking Deck</b>
<b>Address:</b>	<b>1 Lafayette Street</b>
	<b>Trenton, New Jersey 08608</b>

1. Cost to Remove Snow/Ice from Streets and/or Parking Lot:

0" – 1.99"	
2" – 3.99"	
4" – 5.99"	
6" – 7.99"	
8"- 9.99"	
10" – 11.99"	
Over 11.99" Per Inch	

2. Cost to Remove Snow/Ice from sidewalks:

0" – 1.99"	
2" – 3.99"	
4" – 5.99"	
6" – 7.99"	
8"- 9.99"	
10" – 11.99"	
Over 11.99" per Inch	

3. Cost to Supply and Apply Salt/Deicing Products to Streets and/or Parking Lot:

Per Application	

4. Cost to Supply and Apply Calcium/Deicing Products to Walkways:

Per Application	

5. Contract Renewal Cost Change

Year 2 Price Change	
Year 3 Price Change	

6. Custom Items (Hauling Items):

Dump Truck 20 YD W/Operator	Per Hour	
Dump Truck 30 YD W/Operator	Per Hour	
Triaxle Truck – 20 Cubic Yard (Haul Snow)	Per Hour	
Loader 1 YD W/Operator	Per Hour	
Loader 3 YD W/Operator	Per Hour	
Loader 5 YD W/Operator	Per Hour	
Skid Steer/Bobcat W/Plow and Operator	Per Hour	

## Exhibit B - ALTERNATIVE B - BID SHEET ANNUAL

<b>Location Id#:</b>	<b>002</b>
<b>Name/Company:</b>	<b>Lafayette Yard Parking Deck</b>
<b>Address:</b>	<b>1 Lafayette Street</b>
	<b>Trenton, New Jersey 08608</b>

1. Cost to Remove Snow/Ice from Streets and/or Parking Lot:

0" – 26.99"	
Over 27.00" - Per Inch	

2. Cost to Remove Snow/Ice from sidewalks:

0" – 27.00"	Included
Over 27.00" - Per Inch	Included

3. Cost to Supply and Apply Salt/Deicing Products to Streets and/or Parking Lot:

Per Application	Included

4. Cost to Supply and Apply Calcium/Deicing Products to Walkways:

Per Application	Included

5. Contract Renewal Cost Change

Year 2 Price Change	
Year 3 Price Change	

6. Custom Items (Hauling Items):

Dump Truck 20 YD W/Operator	Per Hour	
Dump Truck 30 YD W/Operator	Per Hour	
Triaxle Truck – 20 Cubic Yard (Haul Snow)	Per Hour	
Loader 1 YD W/Operator	Per Hour	
Loader 3 YD W/Operator	Per Hour	
Loader 5 YD W/Operator	Per Hour	
Skid Steer/Bobcat W/Plow and Operator	Per Hour	

## ALTERNATIVE A - BID SHEET PER STORM

<b>Location Id#:</b>	<b>003</b>
<b>Name/Company:</b>	<b>Liberty Commons Parking Garage</b>
<b>Address:</b>	<b>16 East Front Street</b>
	<b>Trenton, New Jersey 08608</b>

1. Cost to Remove Snow/Ice from Streets and/or Parking Lot:

0" – 1.99"	
2" – 3.99"	
4" – 5.99"	
6" – 7.99"	
8"- 9.99"	
10" – 11.99"	
Over 11.99" Per Inch	

2. Cost to Remove Snow/Ice from sidewalks:

0" – 1.99"	
2" – 3.99"	
4" – 5.99"	
6" – 7.99"	
8"- 9.99"	
10" – 11.99"	
Over 11.99" per Inch	

3. Cost to Supply and Apply Salt/Deicing Products to Streets and/or Parking Lot:

Per Application	

4. Cost to Supply and Apply Calcium/Deicing Products to Walkways:

Per Application	

5. Contract Renewal Cost Change

Year 2 Price Change	
Year 3 Price Change	

6. Custom Items (Hauling Items):

Dump Truck 20 YD W/Operator	Per Hour	
Dump Truck 30 YD W/Operator	Per Hour	
Triaxle Truck – 20 Cubic Yard (Haul Snow)	Per Hour	
Loader 1 YD W/Operator	Per Hour	
Loader 3 YD W/Operator	Per Hour	
Loader 5 YD W/Operator	Per Hour	
Skid Steer/Bobcat W/Plow and Operator	Per Hour	



## ALTERNATIVE B - BID SHEET ANNUAL

<b>Location Id#:</b>	<b>003</b>
<b>Name/Company:</b>	<b>Liberty Commons Parking Garage</b>
<b>Address:</b>	<b>16 East Front Street</b>
	<b>Trenton, New Jersey 08608</b>

1. Cost to Remove Snow/Ice from Streets and/or Parking Lot:

0" – 26.99"	
Over 27.00" - Per Inch	

2. Cost to Remove Snow/Ice from sidewalks:

0" – 27.00"	Included
Over 27.00" - Per Inch	Included

3. Cost to Supply and Apply Salt/Deicing Products to Streets and/or Parking Lot:

Per Application	Included

4. Cost to Supply and Apply Calcium/Deicing Products to Walkways:

Per Application	Included

5. Contract Renewal Cost Change

Year 2 Price Change	
Year 3 Price Change	

6. Custom Items (Hauling Items):

Dump Truck 20 YD W/Operator	Per Hour	
Dump Truck 30 YD W/Operator	Per Hour	
Triaxle Truck – 20 Cubic Yard (Haul Snow)	Per Hour	
Loader 1 YD W/Operator	Per Hour	
Loader 3 YD W/Operator	Per Hour	
Loader 5 YD W/Operator	Per Hour	
Skid Steer/Bobcat W/Plow and Operator	Per Hour	

## ALTERNATIVE A - BID SHEET PER STORM

<b>Location Id#:</b>	<b>004</b>
<b>Name/Company:</b>	<b>Merchant Street Surface Parking Lot</b>
<b>Address:</b>	<b>24 Merchant Street</b>
	<b>Trenton, New Jersey 08608</b>

1. Cost to Remove Snow/Ice from Streets and/or Parking Lot:

0" – 1.99"	
2" – 3.99"	
4" – 5.99"	
6" – 7.99"	
8"- 9.99"	
10" – 11.99"	
Over 11.99" Per Inch	

2. Cost to Remove Snow/Ice from sidewalks:

0" – 1.99"	
2" – 3.99"	
4" – 5.99"	
6" – 7.99"	
8"- 9.99"	
10" – 11.99"	
Over 11.99" per Inch	

3. Cost to Supply and Apply Salt/Deicing Products to Streets and/or Parking Lot:

Per Application	

4. Cost to Supply and Apply Calcium/Deicing Products to Walkways:

Per Application	

5. Contract Renewal Cost Change

Year 2 Price Change	
Year 3 Price Change	

6. Custom Items (Hauling Items):

Dump Truck 20 YD W/Operator	Per Hour	
Dump Truck 30 YD W/Operator	Per Hour	
Triaxle Truck – 20 Cubic Yard (Haul Snow)	Per Hour	
Loader 1 YD W/Operator	Per Hour	
Loader 3 YD W/Operator	Per Hour	
Loader 5 YD W/Operator	Per Hour	
Skid Steer/Bobcat W/Plow and Operator	Per Hour	

## ALTERNATIVE B - BID SHEET ANNUAL

<b>Location Id#:</b>	<b>004</b>
<b>Name/Company:</b>	<b>Merchant Street Surface Parking Lot</b>
<b>Address:</b>	<b>24 Merchant Street</b>
	<b>Trenton, New Jersey 08608</b>

1. Cost to Remove Snow/Ice from Streets and/or Parking Lot:

0" – 26.99"	
Over 27.00" - Per Inch	

2. Cost to Remove Snow/Ice from sidewalks:

0" – 27.00"	Included
Over 27.00" - Per Inch	Included

3. Cost to Supply and Apply Salt/Deicing Products to Streets and/or Parking Lot:

Per Application	Included

4. Cost to Supply and Apply Calcium/Deicing Products to Walkways:

Per Application	Included

5. Contract Renewal Cost Change

Year 2 Price Change	
Year 3 Price Change	

6. Custom Items (Hauling Items):

Dump Truck 20 YD W/Operator	Per Hour	
Dump Truck 30 YD W/Operator	Per Hour	
Triaxle Truck – 20 Cubic Yard (Haul Snow)	Per Hour	
Loader 1 YD W/Operator	Per Hour	
Loader 3 YD W/Operator	Per Hour	
Loader 5 YD W/Operator	Per Hour	
Skid Steer/Bobcat W/Plow and Operator	Per Hour	

## ALTERNATIVE A - BID SHEET PER STORM

<b>Location Id#:</b>	<b>005</b>
<b>Name/Company:</b>	<b>Broad &amp; Front Street Garage (Sidewalks Only)</b>
<b>Address:</b>	<b>132 East Front Street</b>
	<b>Trenton, NJ</b>

1. Cost to Remove Snow/Ice from Streets and/or Parking Lot:

0" – 1.99"	N/A
2" – 3.99"	N/A
4" – 5.99"	N/A
6" – 7.99"	N/A
8"- 9.99"	N/A
10" – 11.99"	N/A
Over 11.99" Per Inch	N/A

2. Cost to Remove Snow/Ice from sidewalks:

0" – 1.99"	
2" – 3.99"	
4" – 5.99"	
6" – 7.99"	
8"- 9.99"	
10" – 11.99"	
Over 11.99" per Inch	

3. Cost to Supply and Apply Salt/Deicing Products to Streets and/or Parking Lot:

Per Application	N/A

4. Cost to Supply and Apply Calcium/Deicing Products to Walkways:

Per Application	

5. Contract Renewal Cost Change

Year 2 Price Change	
Year 3 Price Change	

6. Custom Items (Hauling Items):

Dump Truck 20 YD W/Operator	Per Hour	
Dump Truck 30 YD W/Operator	Per Hour	
Triaxle Truck – 20 Cubic Yard (Haul Snow)	Per Hour	
Loader 1 YD W/Operator	Per Hour	
Loader 3 YD W/Operator	Per Hour	
Loader 5 YD W/Operator	Per Hour	
Skid Steer/Bobcat W/Plow and Operator	Per Hour	



## ALTERNATIVE B - BID SHEET ANNUAL

<b>Location Id#:</b>	<b>005</b>
<b>Name/Company:</b>	<b>Broad &amp; Front Street Garage (Side Walks Only)</b>
<b>Address:</b>	<b>132 East Front Street</b>
	<b>Trenton, NJ</b>

1. Cost to Remove Snow/Ice from Streets and/or Parking Lot:

0" – 26.99"	N/A
Over 27.00" - Per Inch	N/A

2. Cost to Remove Snow/Ice from sidewalks:

0" – 27.00"	
Over 27.00" - Per Inch	

3. Cost to Supply and Apply Salt/Deicing Products to Streets and/or Parking Lot:

Per Application	N/A

4. Cost to Supply and Apply Calcium/Deicing Products to Walkways:

Per Application	Included

5. Contract Renewal Cost Change

Year 2 Price Change	
Year 3 Price Change	

6. Custom Items (Hauling Items):

Dump Truck 20 YD W/Operator	Per Hour	
Dump Truck 30 YD W/Operator	Per Hour	
Triaxle Truck – 20 Cubic Yard (Haul Snow)	Per Hour	
Loader 1 YD W/Operator	Per Hour	
Loader 3 YD W/Operator	Per Hour	
Loader 5 YD W/Operator	Per Hour	
Skid Steer/Bobcat W/Plow and Operator	Per Hour	

**BIDDER'S NAME:** \_\_\_\_\_

**FORM 00001  
BIDDERS' CHECKLIST**

**Bidders must submit the checked items below with their bids. Bidders must initial each checked item indicating that it has been submitted with the bid.**

<b>FORM</b>		<b>DESCRIPTION</b>	<b>Bidder's Initials</b>
00001	√	BIDDERS' CHECKLIST	
00300	√	FEE PROPOSAL FORM	
00310		STATEMENT OF SUBCONTRACTORS	
00400	√	OWNERSHIP DISCLOSURE STATEMENT	
00410	√	NON-COLLUSION AFFIDAVIT	
00420		NJ DEPT. OF TREASURY PREQUALIFICATION FORMS (NOTICE OF CLASSIFICATION & TOTAL AMOUNT OF UNCOMPLETED CONTRACTS) NOTE: Contractor must provide both of the above NJ Dept. of Treasury forms	
00425		CONTRACTOR'S QUALIFICATION STATEMENT	
00600	√	FORM OF BID BOND	
00610	√	CONSENT OF SURETY	
00630		FORM OF PERFORMANCE BOND	
00650		FORM OF MAINTENANCE BOND	
00810A	√	EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE FOR GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS	
00810B		EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE FOR CONSTRUCTION CONTRACTS	
00810C	√	EQUAL EMPLOYMENT OPPORTUNITIES RESPONSE SHEET FOR GOODS AND SERVICE CONTRACTS	
00810D		EQUAL EMPLOYMENT OPPORTUNITIES RESPONSE SHEET FOR CONSTRUCTION CONTRACTS	
00820	√	AMERICANS WITH DISABILITIES ACT – RESPONSE SHEET	
00830	√	ACKNOWLEDGMENT OF ADDENDA	
00840	√	REFERENCE SHEET	
00860		NJ PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATE FOR CONTRACTOR AND ANY NAMED SUBCONTRACTORS	
00870	√	BUSINESS REGISTRATION CERTIFICATE FOR CONTRACTOR AND ANY NAMED SUBCONTRACTORS..	
00880	√	SUSPENSION AND DEBARMENT CERTIFICATION	

**BIDDER MUST SUBMIT THIS CHECKLIST WITH ITS BID**

**BIDDER'S NAME:** \_\_\_\_\_

**FORM 00400  
OWNERSHIP DISCLOSURE STATEMENT**

**OWNERSHIP DISCLOSURE REQUIREMENT**

No corporation "or partnership" shall be awarded any contract, nor shall any agreement be entered into for the performance of any work or the furnishing of any materials or supplies, the cost of which is to be paid with or out of any public funds by the State, or of any county, municipality or school district, or any subsidiary or agency of the State, or of any county, municipality or school district, or by any authority, board or commission which exercises governmental functions, unless prior to the receipt of the bid or accompanying the bid of said corporation or said partnership, there is submitted a statement setting forth the names and addresses of all stockholders in the corporation "or partnership" who own 10% or more of its stock, of any class "or all individual partners in the partnership who own a 10% or greater interest therein, as the case may be." If one or more such stockholder or partner is itself a corporation "or partnership", the stockholders holding 10% or more of that corporation's stock or the individual partners owning 10% or greater interest in that partnership, as the case may be, shall also be listed. The disclosure shall be continued until names and addresses of every "non-corporate stockholder and individual partner exceeding the 10% ownership criteria established in this act have been listed.

***It is mandatory that this form be completed and submitted with bid.***

\_\_\_\_\_  
Vendor Name and Address

\_\_\_\_\_  
Stockholder's Name and Percentage of Ownership

\_\_\_\_\_  
Stockholder's Name and Percentage of Ownership

\_\_\_\_\_  
Stockholder's Name and Percentage of Ownership

\_\_\_\_\_  
Stockholder's Name and Percentage of Ownership

\_\_\_\_\_  
Stockholder's Name and Percentage of Ownership

**BIDDER'S NAME:** \_\_\_\_\_

**FORM 00400**  
**OWNERSHIP DISCLOSURE STATEMENT (Continued)**

USE ADDITIONAL SHEETS FOR OTHER STOCKHOLDERS

No individual stockholder or partner owns 10% or more of this corporation or partnership.

By: \_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Address

**THIS FORM MUST BE RETURNED WITH YOUR BID/PROPOSAL**

**BIDDER'S NAME:** \_\_\_\_\_

**FORM 00410  
NON-COLLUSION AFFIDAVIT**

STATE OF \_\_\_\_\_

SS:

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, being first duly sworn, depose and say that:

I am \_\_\_\_\_ (PARTNER OF THE FIRM) (CORPORATE

OFFICER) of \_\_\_\_\_,  
(Name of Firm Bidding)

the bidder making the foregoing proposal or bid, that said bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above-named contract; and that all statements contained in the aforesaid proposal and this affidavit are true and correct, and made with full knowledge that Trenton Parking Authority relies upon the truth of the statements contained in said proposal or bid and in the statements contained in this affidavit in awarding the contract.

I have not communicated or agreed with any person to fix bid price of affiant or any other bidder, or to fix any overhead cost or cost element of such bid price, or that of any other bidder, or to secure any advantage against Trenton Parking Authority, or any person interested in the proposed contract; and that further, such bidder has not, directly or indirectly, submitted its bid, or contents thereof, or divulged information or data relative thereto, to any third party.

No person interested in this proposal is directly or indirectly interested or connected with any other bidder or proposal for said work, and no Trustee or employee of Trenton Parking Authority is directly or indirectly interested therein or in any other portion thereof.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon any agreement or understanding of a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by Bidder.

\_\_\_\_\_  
(Name of Firm Bidding)

SIGNATURE OF BIDDER, IF INDIVIDUAL: \_\_\_\_\_

**FORM 00410  
NON-COLLUSION AFFIDAVIT (Continued)**

SIGNATURE OF BIDDER, IF PARTNERSHIP: \_\_\_\_\_

SIGNATURE OF BIDDER, IF CORPORATION \_\_\_\_\_

Print name of Affiant: \_\_\_\_\_

Title of Affiant: \_\_\_\_\_

SWORN AND SUBSCRIBED TO BEFORE ME

AT \_\_\_\_\_

THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2018

NOTARY PUBLIC OF \_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_\_

**THIS FORM MUST BE RETURNED WITH YOUR BID/PROPOSAL**

**BIDDER’S NAME:** \_\_\_\_\_

**FORM 00600  
FORM OF BID BOND**

KNOW ALL MEN BY THESE PRESENTS, that we the undersigned as PRINCIPAL, AND

\_\_\_\_\_ as SURETY, and hereby held and firmly bound unto Trenton Parking Authority in the penal sum of \_\_\_\_\_ DOLLARS, for the payment of which well and truly to be made, we hereby jointly, severally, bind ourselves, our heirs, executors, administrators, successors and assigns.

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH THAT whereas the PRINCIPAL above named, submitted to Trenton Parking Authority a certain bid, attached hereto and hereby made a part hereof, to enter into a contract for \_\_\_\_\_.

NOW THEREFORE, if said bid shall be accepted, the Principal shall execute and deliver a contract in the FORM OF CONTRACT required by the Specifications (properly completed in accordance with said bid) and shall furnish bonds for faithful performance and for payment of all persons performing labor or furnishing materials in connection therewith, and in all respects perform the agreement created by the acceptance of said bid.

THEN, this obligation shall be void, otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond, shall in no way be impaired, or affected, by any extension of the time within which the Principal may accept such bid; and said surety does hereby waive notice of any such extension.

IN WITNESS THEREOF, the Principal and Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be affixed and these presents to be signed by their proper officers, the day and year first set forth above.

\_\_\_\_\_ PRINCIPAL

\_\_\_\_\_ SURETY

**NOTE: POWER OF ATTORNEY OF OFFICERS OF SURETY COMPANY DEMONSTRATING AUTHORITY TO EXECUTE THE BID BOND MUST BE SUBMITTED WITH THE BID BOND. YOU MAY USE THIS FORM OR A SUBSTANTIALLY SIMILAR FORM PROVIDED BY THE SURETY COMPANY. A BID BOND IN A FORM ACCEPTABLE TO THE AUTHORITY MUST BE RETURNED WITH YOUR BID/PROPOSAL**  
BIDDERS NAME \_\_\_\_\_



**FORM 00610  
CONSENT OF SURETY**

N.J.S.A. 18A:64A-25.17 provides in pertinent part that where a contracting unit requires Performance and Payment Bonds, the contracting unit must require that every bidder submit with its bid a certificate from a surety company stating that it will provide that bidder with the required Performance and Payment Bonds.

Performance and Payment Bonds will be required from the successful bidder on this project, and consequently, all bidders shall submit, with their bid, a certificate from a surety authorized to do business in New Jersey, in substantially the following form:

To: Trenton Parking Authority

Re: \_\_\_\_\_  
(Contractor)

\_\_\_\_\_  
(Project Description)

This is to certify that \_\_\_\_\_  
(Surety Company)

will provide to \_\_\_\_\_  
(Contractor)

the Performance and Payment Bonds required by the specifications in the event that said

\_\_\_\_\_  
(Contractor)

is awarded a contract for the above project.

\_\_\_\_\_  
(Authorized Agent of Surety Company)

Certificate of Surety must be signed by an authorized agent or representative of a surety company and not be the individual or company submitting the bid.

**NOTE: POWER OF ATTORNEY OF OFFICERS OF SURETY COMPANY DEMONSTRATING AUTHORITY TO EXECUTE THE CONSENT OF SURETY MUST BE SUBMITTED WITH THE CONSENT OF SURETY**

**YOU MAY USE THIS FORM OR A SUBSTANTIALLY SIMILAR FORM PROVIDED BY THE SURETY COMPANY. A CONSENT OF SURETY IN A FORM ACCEPTABLE TO THE AUTHORITY MUST BE RETURNED WITH YOUR BID/PROPOSAL**

**FOR INFORMATIONAL PURPOSES ONLY – SUCCESSFUL BIDDER SHALL BE REQUIRED TO PROVIDE AN EXECUTED PERFORMANCE, LABOR AND MATERIAL BOND SUBSTANTIALLY IN THE FORM HEREOF**

**BIDDERS NAME** \_\_\_\_\_

**FORM 00630  
FORM OF PERFORMANCE, LABOR & MATERIAL PAYMENT BOND**

KNOW all men by these presents, that we, the undersigned, \_\_\_\_\_, as principal and \_\_\_\_\_, as surety(ies), are hereby held and firmly bound unto Trenton Parking Authority in the penal sum of \_\_\_\_\_ dollars, for the payment of which well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

The condition of the above obligation is such that whereas, the above named principal did on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, enter into a contract with Trenton Parking Authority (the "Contract"), which said Contract is made a part of this bond the same as though set forth herein;

Now, if the said \_\_\_\_\_ shall well and faithfully do and perform the things agreed by \_\_\_\_\_ to be done and performed according to the terms of said Contract, and shall pay all lawful claims of beneficiaries as defined by N.J.S. 2A:44-143 for labor performed or materials, provisions, provender or other supplies or teams, fuels, oils, implements or machinery furnished, used or consumed in the carrying forward, performing or completing of said Contract, we agreeing and assenting that this undertaking shall be for the benefit of any beneficiary as defined in N.J.S.2A:44-143 having a just claim, as well as for the obligee herein; then this obligation shall be void; otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the surety for any and all claims hereunder shall in no event exceed the penal amount of this obligation as herein stated.

The said surety hereby stipulates and agrees that no modifications, omissions or additions in or to the terms of the said Contract or in or to the plans or specifications therefor shall in any wise affect the obligation of said surety on its bond.

**BIDDER'S NAME:** \_\_\_\_\_

**FORM 00630**  
**FORM OF PERFORMANCE, LABOR & MATERIAL PAYMENT BOND (Continued)**

Recovery of any claimant under the bond shall be subject to the conditions and provisions of N.J.S. 2A:44-143 to the same extent as if such conditions and provisions were fully incorporated in the form set forth above.

IN WITNESS WHEREOF said principal and surety have hereunto set their respective hands and seals or caused these presents to be signed and sealed by their proper representatives on the day and date set forth above.

WITNESS/ATTEST:

NAME OF PRINCIPAL:

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_  
Principal's authorized representative

Title: \_\_\_\_\_

WITNESS/ATTEST:

NAME OF SURETY

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_  
Surety's authorized representative

Title: \_\_\_\_\_

**BIDDERS NAME** \_\_\_\_\_

**FORM 00810A**

**EXHIBIT A**

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**

**N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)**

**N.J.A.C. 17:27 Executive Order No. 13672 (2014)**

**GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act. The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, Authoritys, universities,

**BIDDER'S NAME:** \_\_\_\_\_

**FORM 00810A**

**EXHIBIT A**

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE (Continued)**

and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions. In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval; Certificate of Employee Information Report; Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at [www.state.nj.us/treasury/contract](http://www.state.nj.us/treasury/contract) compliance),

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance or the Federal Department of Labor as may be requested by such office from time to time in order to carry out the purposes of the state or federal regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contract Equal Employment Opportunity Compliance and/or such other federal agency for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27 and any such federal regulations enacted pursuant to Executive Order No. 13672.**

Submitted by:

Name of Firm \_\_\_\_\_

Signature \_\_\_\_\_

**BIDDER'S NAME:** \_\_\_\_\_

**FORM 00810A**

**EXHIBIT A**

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE (Continued)**

Title \_\_\_\_\_

Date \_\_\_\_\_

**THIS FORM IS TO BE SIGNED AND RETURNED WITH YOUR BID/PROPOSAL**

**BIDDER'S NAME:** \_\_\_\_\_

**FORM 00810C  
EQUAL EMPLOYMENT OPPORTUNITIES RESPONSE SHEET  
GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS**

**IF AWARDED A CONTRACT YOUR COMPANY/FIRM WILL BE REQUIRED TO COMPLY WITH THE REQUIREMENTS OF N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27, EXECUTIVE ORDER NO. 13672 (2014)**

The successful firm(s) shall submit to Trenton Parking Authority, after notification of award, but prior to execution of this contract one of the following three documents as forms of evidence:

1. A photocopy of a valid letter that the firm is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter); or
2. A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4 or
3. If the Contractor has neither of the above, Trenton Parking Authority will provide the Contractor that will be awarded the contract, with an A.A.302 Employee Information Report Form which is to be completed and submitted to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts, Department of Treasury of the State of New Jersey, with a copy to the Authority. Upon submission and review by the Department of Treasury, this report shall constitute evidence of compliance with the regulations.

The undersigned understands that the Authority must reject their bid as non-responsive if said firm(s) fail to comply with the requirements of N.J.S.A. 10:5-31, N.J.A.C. 17:27 and Federal Executive Order 13672.

Firm Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**THIS FORM MUST BE COMPLETED AND SUBMITTED WITH YOUR BID/PROPOSAL**

**BIDDER'S NAME:** \_\_\_\_\_

**FORM 00820  
AMERICANS WITH DISABILITIES ACT RESPONSE SHEET**

Bidder acknowledges and understands that the following shall be part of the contract:

Contractor and Trenton Parking Authority (hereafter "Owner") do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C.S12.101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the Owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the Owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the Owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the Owner's grievance procedure, the contractor agrees to abide by any decision of the Owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the Owner, or if the Owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The Owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the Owner or any of its agents, servants, and employees, the Owner shall expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or process received by the Owner or its representatives.

It is expressly agreed and understood that any approval by the Owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the Owner pursuant to this paragraph.

It is further agreed and understood that the Owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to



**BIDDER'S NAME:** \_\_\_\_\_

**FORM 00820  
AMERICANS WITH DISABILITIES ACT RESPONSE SHEET (Continued)**

relieve the contractor from any liability, nor preclude the Owner from taking any other actions available to it under any other provisions of this Agreement or otherwise at law.

Name of Bidder \_\_\_\_\_

By: \_\_\_\_\_  
Signature

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date \_\_\_\_\_

**BIDDER'S NAME:** \_\_\_\_\_

**FORM 00830  
ACKNOWLEDGMENT OF RECEIPT OF ADDENDA**

The bidder acknowledges receipt of Bid Specifications and Addenda which have been issued during the period of bidding and agrees that said Addenda shall become a part of the contract. The bidder shall list below the numbers and issuing dates of the Addenda.

<u>ADDENDUM NO.</u>	<u>ISSUING DATE</u>
_____	_____
_____	_____
_____	_____

**(NAME OF BIDDER)**

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
NAME (PRINT)

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
TITLE

**IF NO ADDENDA WERE RECEIVED, PLEASE WRITE "NONE."  
SIGN FORM AND RETURN WITH YOUR BID/PROPOSAL**

**BIDDER'S NAME:** \_\_\_\_\_

**FORM 00840  
REFERENCE SHEET**

**NAME OF BIDDER:** \_\_\_\_\_

**Provide below a list of similar projects completed/serviced in the past two years.**

**(1) Location** \_\_\_\_\_

**Name** \_\_\_\_\_ **Title** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone Number** \_\_\_\_\_ **Date of Work** \_\_\_\_\_ **Contract amount**

\_\_\_\_\_

**Description of Project** \_\_\_\_\_

**(2) Location** \_\_\_\_\_

**Name** \_\_\_\_\_ **Title** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone Number** \_\_\_\_\_ **Date of Work** \_\_\_\_\_ **Contract amount**

\_\_\_\_\_

**Description of Project**

**(3) Location** \_\_\_\_\_

**Name** \_\_\_\_\_ **Title** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone Number** \_\_\_\_\_ **Date of Work** \_\_\_\_\_ **Contract amount**

\_\_\_\_\_

**Description of Project** \_\_\_\_\_

**(4) Location** \_\_\_\_\_

**BIDDER'S NAME:** \_\_\_\_\_

**Name** \_\_\_\_\_ **Title** \_\_\_\_\_

TRENTON PARKING AUTHORITY – REQUEST FOR PROPOSALS – 2018-2021 SNOW REMOVAL SERVICES

**Address** \_\_\_\_\_

**Phone Number** \_\_\_\_\_ **Date of Work** \_\_\_\_\_ **Contract amount**

**Description of Project** \_\_\_\_\_

**THIS FORM MUST BE FILLED OUT COMPLETELY  
AND RETURNED WITH YOUR PROPOSAL/BID**

**BIDDER'S NAME:** \_\_\_\_\_

**FORM 00870  
NJ BUSINESS REGISTRATION CERTIFICATE**

Bidder must submit with his/her bid photocopy of the Business Registration Certificate issued by the New Jersey Department of Treasury, Division of Revenue for contractor and any named subcontractors. Below are samples of the Business Registration Certificate.

For additional information on New Jersey Business Registration Certificates or to register on line refer to website: <http://www.nj.gov/treasury/revenue/busregcert.shtml>.

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS		DEPARTMENT OF TREASURY DIVISION OF REVENUE PO BOX 752 TRENTON NJ 08646-0752
TAXPAYER NAME:	TRADE NAME:	
TAX REGISTRATION TEST ACCOUNT	CLIENT REGISTRATION	
TAXPAYER IDENTIFICATION#:	SEQUENCE NUMBER:	
970-097-382/500	0107330	
ADDRESS:	ISSUANCE DATE:	
847 ROEBLING AVE	07/14/04	
TRENTON NJ 08611	<i>John S. Tully</i>	
EFFECTIVE DATE:	Acting Director	
01/01/01		
FORM-BRC(08-01)	<small>This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.</small>	

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE	
Taxpayer Name:	_____
Trade Name:	_____
Address:	_____ _____ _____
Certificate Number:	_____
Effective Date:	_____
Date of Issuance:	_____
For Office Use Only: 20081031104435117	

**BUSINESS REGISTRATION CERTIFICATE MUST BE  
SUBMITTED WITH YOUR BID/PROPOSAL**

**BIDDER'S NAME:** \_\_\_\_\_

**FORM 00880  
SUSPENSION AND DEBARMENT CERTIFICATION**

Vendor/Bidder/Contractor certifies that neither it nor its principals are debarred, suspended, proposed for debarment or declared ineligible by any Federal or state agency.

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_

**THIS FORM MUST BE RETURNED WITH YOU BID/PROPOSAL**