

Trenton Parking Authority
October 25, 2018

16 E. Hanover St.
Trenton, NJ 08608

Chairman Watson called the meeting to order at 3:30 pm by reading The Open Public Meeting Act.

In Attendance: Chairman William Watson, Commissions Scott Rice, Anne LaBate and Perry Shaw

Absent: Commissioners Andrew Worek, Melody Freeman and Harry Reyes

Staff: Patrice Harrison; Office Manager
Wil Harrington; Operational Supervisor

Nexus: Absent

Legal Counsel: Michael Ash; DeCotiis, FitzPatrick, Cole and Giblin, LLP

Council Liaison: Absent

Owners Representative: Lou Garlatti, Garlatti Construction

Approval of Minutes from September 27, 2018:

Chairman Watson asked the Commissioners if they reviewed the September 27, 2018, if so, do they have any questions or comments. Chairman Watson said that under New Business, sentence 4 is not needed in the paragraph, Patrice Harrison will make the correction. With said corrections, Commissioner LaBate motioned to approve the September minutes, Commissioner Rice seconded the motion. The September minutes were unanimously approved.

Approval of Annual Reorganization Minutes from September 27, 2018:

Chairman Watson asked the Commissioners if they reviewed the Annual Reorganization Minutes from September 27, 2018, if so, do they have any questions or comments. Chairman Watson noted a change stating Michael Ash ran the reorganizational meeting until William Watson was appointed as Chairman. With said corrections, Commissioner Shaw motioned to approve the Annual Reorganization Minutes, Commissioner Rice seconded the motion. The Annual Reorganization Minutes were unanimously approved.

September Reports:

Chairman Watson asked the Commissioners if there were any questions or comments concerning the September financial and expense reports. Chairman Watson noted a correction on one of the reports, the year was wrong, Patrice Harrison will make corrections. With said corrections, Commissioner Rice motioned to approve the September financial reports, seconded by Commissioner LaBate. The September financial reports were unanimously approved with corrections.

September Expense Checks:

Chairman Watson asked the Commissioners if there were any questions or comments concerning the September expense checks. With there being none, Commissioner Rice motioned to approve the September expense checks, seconded by Commissioner Shaw. The September expense checks were unanimously approved

Commissioner LaBate suggested having the Profit and Loss Statement and the Budget vs. Actual Report sent prior to the meeting so the board has time to review. Patrice Harrison will send them prior to the meeting.

Warren St. Garage:

- Lou Garlatti informed the board of a meeting between all involved parties concerning the needed modifications to the Elevator Project. Otis was informed that they needed to modify their sketches to meet changes. The projected start date is January 2019 for Warren St. Elevator and possibly March or April 2019 for Hanover side.

- Lou Garlatti is asking for permission to move forward with the testing and inspections at a cost not to exceed \$5,400.00. Motion was made by Commissioner Shaw to approve the testing and inspections for the elevator project not to exceed \$5,400, seconded by Commissioner LaBate. Motion was unanimously approved.
- Lou Garlatti informed the board of a change order for an additional cost of \$15,000.00 for the elevator fire alarm system. The original budget reflects \$30,000 for the fire alarm system, which actually came to \$45,000. Commissioner Rice motioned to approve the change order for an additional \$15,000 for the fire alarm system, seconded by Commissioner LaBate. Motion was unanimously approved.

Broad and Front Garage:

- Nothing to report

Liberty Commons Garage:

- Nothing to report

Lafayette Garage:

- Nothing to report

Merchant St. Lot:

- Nothing to report

Elks Lot:

- Nothing to report

Old Business:

Chairman Watson asked for a motion to appoint Patrice Harrison as Trenton Parking Authority's PACO representative. Motion was made by Commissioner Rice to appoint Patrice Harrison as Trenton Parking Authority's PACO representative, seconded by Commissioner Shaw. Unanimously approved.

Adjournment:

Chairman Watson asked if there was further business. With being none, Commissioner LaBate motioned to adjourn, seconded by Commissioner Shaw. Commissioners unanimously approved adjournment of the meeting.

Meeting adjourned at 4:26 pm.

Patrice Harrison
Board Secretary