

**TRENTON PARKING AUTHORITY
APPLICATION FOR EMPLOYMENT
110-116 North Warren St. Trenton NJ 08608**

An Equal Opportunity Employer-Male/Female
We do not discriminate on the basis of race, religion, national origin, color, sex, age veteran status, or handicap. It is our intention that all qualified applicants be given equal opportunity and that selection decisions are based on job-related factors.

PLEASE PRINT, except for signatures.

Specify Job or Type of Work Applied For: _____ **Today's Date** _____

PERSONAL DATA

Last Name First Name Middle Name Telephone Number Social Security #

Present Street Address City State Zip Code

Are you a citizen of the United State or do you have a valid work permit? (Check One) Yes _____ No _____

Have you been convicted of a crime/offense in the last ten years? (Check One) Yes _____ No _____ If yes, explain below:

(Conviction will not necessarily bar an applicant from a position)

GENERAL

Have you ever worked for the Trenton Parking Authority? (Check One) Yes _____ No _____ If yes, list title and dates below:

Are you presently employed? (Check One) Yes _____ No _____.

Do you have a valid driver's license? (Check One) Yes _____ No _____. Do you have a valid CDL? (Check One) Yes _____ No _____.

EDUCATION

High School _____ Location _____ Highest Grade Completed _____ Did you graduate? Yes ___ No ___ Year _____

College _____ Location _____ Highest Grade Completed _____ Did you graduate? Yes ___ No ___ Year _____

WORK HISTORY

1. Name of Most Recent Employer _____ Location _____

Telephone _____ Job Title _____ Job Duties _____
City _____ State _____ Zip Code _____

Dates of Employment _____ To _____ Reason for Leaving _____

Name of Supervisor _____ **MAY WE CONTACT? Yes _____ No _____**

2. Name of Employer _____ Location _____

Telephone _____ Job Title _____ Job Duties _____
City _____ State _____ Zip Code _____

Dates of Employment _____ To _____ Reason for Leaving _____

Name of Supervisor _____ **MAY WE CONTACT? Yes _____ No _____**

OTHER TRAINING AND/OR SPECIAL SKILLS (Including Volunteer Experience)

Languages other than English that you speak fluently _____

Equipment which you can operate _____

Can you type? Yes No If yes, how many words per minute _____.

Do you have computer skills and experiences? Yes No If yes, explain in detail (Specific knowledge & experience with equipment and program software) _____

Other clerical skills/experience including filing, answering telephones, bookkeeping, maintenance, equipment repair, etc., _____

MILITARY

Did you serve in the U.S. Armed Forces Yes No. If "yes", in what Branch? _____

REFERENCES

Give three professional work-related references.

Name	Address	Phone	Occupation
_____	_____	_____	_____
_____	_____	_____	_____

PRE-EMPLOYMENT DRUG SCREENING ACKNOWLEDGMENT

I understand that my employment with the Trenton Parking Authority is conditioned upon my successfully completing a test (negative result) for the presence of illegal drugs and/or the presence of alcohol as prescribed by the Authority. Any offer of employment with the Authority that has been made prior to the pre-employment drug screening will be withdrawn if I test positive for illegal drugs and/or alcohol.

Signature of Applicant as Acknowledgement

Date

INFORMATION RELEASE AUTHORIZATION

I do hereby authorize representative of the Trenton Parking Authority, to obtain any and all information of a private and confidential nature concerning arrest records, criminal history summaries, warrant information, driver license information and any other information relative to my background, that has been recorded or otherwise; and do hereby release the Trenton Parking Authority, and all other individuals connected therewith, from all liability, for any damage whatsoever incurred in furnishing such information.

Signature of Applicant as Acknowledgement

Date

AFFIDAVIT

I certify that the information given by me on this Application is true and correct without consequential omissions of any kind whatsoever. If I am appointed on the basis of any incorrect statements or misleading information that I have supplied above, I will be subject to removal.

Signature of Applicant as Acknowledgement

Date

THIS APPLICATION IS NOT AN OFFER OF EMPLOYMENT