

**Trenton Parking Authority**

**March 28, 2013**

16 E. Hanover St.

Trenton, NJ 08608

Chairman Harry Reyes called the meeting to order at 5:03 pm by reading The Open Public Meeting Act.

**In Attendance:** Chairman Harry Reyes, Melody Freeman, Duncan Harrison, Anne LaBate, Scott Rice and Joyce Kersey

**Absent:** Commissioners Andrew Worek

**Staff:** Patrice Harrison

**Managing Consultant:** Walter D. Smith

**Legal Counsel:** Len Bier

**Council Liaison:** Absent

**Owners Representative:** Absent

**Note:**

On behalf of the entire board, Chairman Reyes congratulated Commissioner Kersey for her recent appointment as LYCDC Board Chairman.

**Approval of Minutes from February 28, 2013:**

Chairman Reyes asked the Commissioners if they reviewed the February 28, 2013 minutes, if so, do they have any questions or comments. With there being none, Commissioner Rice motioned to approve the February 28, 2013 minutes, seconded by Commissioner Kersey. The February 28, 2013 minutes were unanimously approved

**Reports:**

Chairman Reyes asked the Commissioners if there were any questions or comments concerning the February financial and expense reports. With there being none, Commissioner Kersey motioned to accept the February financial reports, seconded by Commissioner Freeman. The February financial reports were unanimously accepted.

Commissioner Freeman motioned to approve the February expense checks, seconded by Commissioner Harrison. The February expense checks were unanimously approved.

**Project Summary:** (presented by Mr. Smith)

**Merchant St. Lot:**

- The internet lines are being installed and April will be the test month for the Hamilton Machine.

**Broad & Front Garage:**

- Nothing to report

**Lafayette Garage:**

- Nothing to report

**Liberty Commons Garage:**

- Nothing to report

**Warren St. Garage:**

- Getting quotes for side walk and basement doors.
- The air conditioning unit for the Sophia's Nail Shop was stolen. Will relocate replacement in safer area.

## **Director's Comments**

### **Reorganization:**

The refinancing is complete.

### **PSE&G:**

The state of New Jersey and PSE&G inquired about available parking space for approximately 400 state workers parking at the Labor and Industry building. PSEG is schedule to do work in 2015 at the Labor and Industry parking lot. The State will need to relocate the parkers. Mr. Smith will meet with the representatives concerning project.

### **Imagine Outdoor:**

The agreement needed to be resigned because of a difference in the sign size.

### **LYCDC Payment:**

TPA received a payment of \$116, 000.00.

Mr. Smith asked Commissioner Kersey if he could attend the next LYCDC board meeting to discuss the hotel parking arrangement. Commissioner Kersey informed Mr. Smith that the next meeting is April 22<sup>nd</sup> and she will put him on the agenda.

### **Blue Star Energy/AEP:**

The agreement with AEP expires in May 2013 and Mr. Smith is looking into other providers; such as the New Jersey Sustainable Energy program for better pricing.

### **Professional Services 2013-14:**

RFQs need to be prepared and advertised for the new fiscal year. Chairman Reyes asked for a motion to authorize Mr. Smith to prepare the documents. Commissioner LaBate motioned to authorize Walter Smith to prepare and advertise the 2013/14 professional RFQ's, seconded by Commissioner Freeman. The motion was unanimously approved.

### **Financial Disclosure Statements:**

Commissioner's statements are due by May 15, 2013.

### **TPA Website:**

The State mandated updates are complete.

### **IPI Conference:**

Commissioner's Kersey, Rice and Mr. Smith will attend the 2013 conference.

### **Meeting Adjournment:**

Chairman Reyes asked if there was further business. With being none, Commissioner LaBate motioned to adjourn seconded by Commissioner Freeman. Commissioners unanimously approved adjournment of the meeting.

### **Meeting adjourned at 5:47 pm.**

Patrice Harrison  
Board Secretary