

**Trenton Parking Authority**  
**September 25, 2014**  
16 E. Hanover St.  
Trenton, NJ 08608

Chairman Andrew Worek called the meeting to order at 5:00 pm by reading The Open Public Meeting Act.

**In Attendance:** Chairman Andrew Worek, Commissioners, Scott Rice, Melody Freeman, Anne LaBate and Perry Shaw

**Note:** Commissioner Harry Reyes arrived at 5:19.

**Absent:** None

**Staff:** Patrice Harrison

**Managing Consultant:** COO Walter D. Smith

**Legal Counsel:** Len Bier; Bier Associates

**Council Liaison:** Duncan Harrison, Councilman

**Owners Representative:** Steve Shannon

**Approval of Minutes from August 28, 2014:**

Chairman Worek asked the Commissioners if they reviewed the August 28, 2014 minutes, if so, do they have any questions or comments. With there being none, Commissioner Freeman motioned to approve the August 28, 2014 minutes, seconded by Commissioner Rice. The August 28, 2014 minutes were unanimously approved.

**Reports:**

Chairman Worek asked the Commissioners if there were any questions or comments concerning the August financial and expense reports. With there being none, Commissioner Freeman motioned to accept the August financial reports, seconded by Chairman Worek. The August financial reports were unanimously accepted.

Chairman Worek asked the Commissioners if there were any questions or comments concerning the August expense checks. Commissioner Rice questioned the billing for Federal Alarm Company, Walter Smith explained the charges. With that question being answered, Commissioner Rice motioned to approve the August expense checks, seconded by Chairman Worek. The August expense checks were unanimously approved.

**Project Summary: (presented by Mr. Smith)**

**Lafayette Garage:**

- Nothing to report

**Liberty Commons Garage:**

- Egress complete

**Warren St. Garage:**

- Inquiring about the best time to remove the booth since there is a lot of wiring involved.

**Merchant St. Lot:**

- Nothing to report

**Road and Front Garage:**

- Electrical contractor did walk through of garage to gather information to complete the Bid specs.

**Director's Comments**

**PSE&G Update:**

They are still interested in leasing out garage.

**Bayville:**

All agreements have been signed and completed.

**F150:**

Transmission is being replaced. The repair cost is \$2,100.00.

**Parking Study:**

Len Bier informed the board that this coming week will be the last round of meetings with the City and other parties concerning the parking study. He plans to have the study completed for the November meeting.

**Year End Audit:**

Mercadien completed the annual end of the year audit.

**Lighting Update:**

Warren St. Garage does not qualify for the state rebate so the original pricing is being adjusted.

**Lafayette Garage Key Card System:**

A meeting is scheduled with the hotel to further discuss the Key Card System.

**2015 IPI Conference:**

There is no money in the budget to allow the board to attend the Conference this year.

**2014 League of Municipalities:**

Walter Smith asked if any Commissioners were interested in attending the conference this year in Atlantic City.

**Snow Removal Contract:**

The snow removal bid is being prepared.

**Adjournment:**

Chairman Worek asked if there was further business. With being none, Commissioner Rice motioned to adjourn seconded by Commissioner Freeman. Commissioners unanimously approved adjournment of the meeting.

**Meeting adjourned at 5:28 pm.**

Patrice Harrison  
Board Secretary