

Authority Budget of:

Trenton Parking Authority

State Filing Year

2018

For the Period:

July 1, 2018

to

June 30, 2019

www.tpanj.com

Authority Web Address

Department Of



**Community
Affairs**

Division of Local Government Services

TRENTON PARKING AUTHORITY

2018 AUTHORITY BUDGET

Certification Section

2018

TRENTON PARKING AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2018 TO JUNE 30, 2019

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2018 PREPARER'S CERTIFICATION

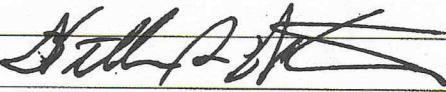
TRENTON PARKING AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: July 1, 2018 TO: June 30, 2019

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	William Watson		
Title:	Chairman		
Address:	16 E. Hanover Street Trenton, NJ 08608		
Phone Number:	609-393-3469	Fax Number:	609-393-2032
E-mail address	trentonparkingph@aol.com		

2018 APPROVAL CERTIFICATION

TRENTON PARKING AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: July 1, 2018 TO: June 30, 2019

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Trenton Parking Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the day of September 26, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Harry Reyes		
Title:	Secretary		
Address:	16 E. Hanover Street Trenton, NJ 08608		
Phone Number:	609-393-3469	Fax Number:	609-393-2032
E-mail address	trentonparkingph@aol.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.tpanj.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- X A description of the Authority's mission and responsibilities
- X Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- X The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- X Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- X The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- X Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- X Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- X The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- X A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

William Watson

Title of Officer Certifying compliance

Chairman

Signature



2018 AUTHORITY BUDGET RESOLUTION

TRENTON PARKING AUTHORITY

FISCAL YEAR: FROM: July 1, 2018 TO: June 30, 2019

WHEREAS, the Annual Budget and Capital Budget for the Trenton Parking Authority for the fiscal year beginning, July 1, 2018 and ending, June 30, 2019 has been presented before the governing body of the Trenton Parking Authority at its open public meeting of September 26, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$3,998,000 Total Appropriations, including any Accumulated Deficit if any, of \$3,761,736 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$115,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

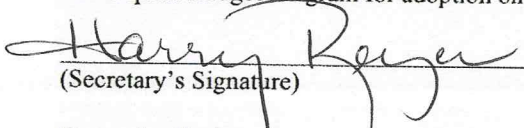
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Trenton Parking Authority, at an open public meeting held on September 26, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Trenton Parking Authority for the fiscal year beginning, July 1, 2018 and ending, June 30, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Trenton Parking Authority will consider the Annual Budget and Capital Budget/Program for adoption on September 26, 2019.


 (Secretary's Signature)

10/24/19
 (Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
William Watson	X			
Andrew Worek				X
Perry Shaw	X			
Harry Reyes	X			
Melody Freeman				X
Scott Rice	X			
Anne LaBate	X			

2018 ADOPTION CERTIFICATION
TRENTON PARKING AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: July 1, 2018 TO: June 30, 2019

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Trenton Parking Authority, pursuant to N.J.A.C. 5:31-2.3, on the 26th day of, September, 2019.

Officer's Signature:			
Name:	Harry Reyes		
Title:	Secretary		
Address:	16 E. Hanover Street Trenton, NJ 08608		
Phone Number:	609-393-3469	Fax Number:	609-393-2032
E-mail address	trentonparkingph@aol.com		

2018 ADOPTED BUDGET RESOLUTION

TRENTON PARKING AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: July 1, 2018 TO: June 30, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the Trenton Parking Authority for the fiscal year beginning July 1, 2018 and ending, June 30, 2019 has been presented for adoption before the governing body of the Trenton Parking Authority at its open public meeting of September 26, 2019; and

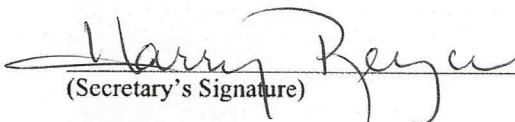
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$3,998,000 Total Appropriations, including any Accumulated Deficit, if any, of \$3,761,736 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$115,000 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Trenton Parking Authority, at an open public meeting held on September 26, 2019 that the Annual Budget and Capital Budget/Program of the Trenton Parking Authority for the fiscal year beginning, July 1, 2018 and, ending, June 30, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

10/24/19
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
William Watson	X			
Andrew Worek				X
Perry Shaw	X			
Harry Reyes	X			
Melody Freeman				X
Scott Rice	X			
Anne LaBate	X			

TRENTON PARKING AUTHORITY

2018 AUTHORITY BUDGET

Narrative and Information Section

2018 AUTHORITY BUDGET MESSAGE & ANALYSIS

TRENTON PARKING AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: July 1, 2018 TO: June 30, 2019

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2018/2018-2019 proposed Annual Budget and make comparison to the 2017/2017-2018 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

N/A

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.

Anticipated Revenues are expected to remain similar to the previous year's revenues.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

Conditions in the regional economy are somewhat challenging and can have a slight adverse impact on the budget if transient parking decreases due to less parkers visiting the city.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

N/A

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A

6. The proposed budget must not reflect an anticipated deficit from 2018/2018-2019 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (**Prepare a response to deficits caused by the implementation of GASB 68**)

N/A

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

See Attached

Parking Operations:

The Authority owns and operates five (5) parking facilities, the Merchant Street surface lot, Warren St Garage, Front and Broad Garage (temporarily closed September 2012) Liberty Commons Garage and Lafayette Garage.

The current parking facilities owned by the Authority and charges therefore are as follows:

Facility	Type-Use	Parking Rates
Merchant St Lot	Daily and Monthly Commuters	Daily rate: \$10.00 Monthly rate: \$133.00
Warren St Garage	Daily and Monthly Commuters	Daily rate: \$10.00 Monthly rate: \$133.00
Broad and Front Garage	Daily and Monthly Commuters	Temporarily closed September 2012
Lafayette Garage	Daily and Monthly Commuters	Daily rate: \$6 for 2 hrs \$8 for 4 hrs \$10 for 12 hrs \$13 for 24 hrs Monthly rate: \$133.00 State lease increase 7/1/17 \$146.41 (350)
Liberty Commons Garage	Daily and Monthly Commuters	Daily rate: \$6 for 2 hrs \$8 for 4 hrs \$10 for 12 hrs \$13 for 24 hrs Monthly rate: \$133.00

AUTHORITY CONTACT INFORMATION 2018

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Trenton Parking Authority		
Federal ID Number:	21-6001429		
Address:	16 E. Hanover Street		
City, State, Zip:	Trenton	NJ	08608
Phone: (ext.)	609-393-3469	Fax:	609-393-2032

Preparer's Name:	William Watson (Chairman)		
Preparer's Address:	16 E. Hanover Street		
City, State, Zip:	Trenton	NJ	08608
Phone: (ext.)	609-393-3469	Fax:	609-393-2032
E-mail:	trentonparkingph@aol.com		

Chief Executive Officer:	N/A		
Phone: (ext.)		Fax:	
E-mail:			

Chief Financial Officer:	N/A		
Phone: (ext.)		Fax:	
E-mail:			

Name of Auditor:	Mercadien PC		
Name of Firm:	Mercadien PC		
Address:	P.O. Box 7648		
City, State, Zip:	Princeton	NJ	08543
Phone: (ext.)	609-689-9700	Fax:	609-689-9720
E-mail:	jfein@mercadien.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

TRENTON PARKING AUTHORITY

FISCAL YEAR: FROM: July 1, 2018 **TO:** June 30, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2016 or 2017) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 21
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2016 or 2017) Transmittal of Wage and Tax Statements: \$390,209.27
- 3) Provide the number of regular voting members of the governing body: 7
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **No** If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2017 or 2018 deadline has passed 2017 or 2018) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) **Yes** If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **No** If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? **No**
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **No**
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **No**If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **No** If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all employees. N/A**
- 11) Did the Authority pay for meals or catering during the current fiscal year? **Yes - See Attached** If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **Yes – See Attached** *If “yes,” **attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.***
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel **No**
 - b. Travel for companions **No**
 - c. Tax indemnification and gross-up payments **No**
 - d. Discretionary spending account **No**
 - e. Housing allowance or residence for personal use **No**
 - f. Payments for business use of personal residence **No**
 - g. Vehicle/auto allowance or vehicle for personal use **No**
 - h. Health or social club dues or initiation fees **No**
 - i. Personal services (i.e.: maid, chauffeur, chef) **No**
- If the answer to any of the above is “yes,” attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **Yes** *If “no,” attach an explanation of the Authority’s process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **No** *If “yes,” attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **No** *If “yes,” attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board’s Electronic Municipal Marketplace Access (EMMA) as required? **Yes** *If “no,” attach a description of the Authority’s plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority’s systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **No** *If “yes,” attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority’s plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **No** *If “yes,” attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

Parking Authority of the City of Trenton

ACCOUNT QUICKREPORT

July 2018 - June 2019

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	CLR	AMOUNT	BALANCE
General & Administrative								
5300 Travel,meetings & workshops								
5275 Travel (Commissioners)								
10/01/2018	Bill		American Express	League Convention	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		524.42	524.42
10/24/2018	Bill		William A. Watson, Commissioner	NJ League Conference 2018 Expenses	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		30.00	554.42
10/24/2018	Bill		William A. Watson, Commissioner	NJ League Conference 2018 Expenses	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		40.00	594.42
10/24/2018	Bill		William A. Watson, Commissioner	NJ League Conference 2018 Expenses	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		40.00	634.42
10/24/2018	Bill		Perry Shaw, Commissioner	NJ League Conference 2018 Expenses	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		30.00	664.42
10/24/2018	Bill		Perry Shaw, Commissioner	NJ League Conference 2018 Expenses	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		40.00	704.42
10/24/2018	Bill		William A. Watson, Commissioner	NJ League Conference 2018 Expenses	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		40.00	744.42
10/24/2018	Bill		Perry Shaw, Commissioner	NJ League Conference 2018 Expenses	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		40.00	784.42
10/24/2018	Bill		Perry Shaw, Commissioner	NJ League Conference 2018 Expenses	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		40.00	824.42
10/25/2018	Bill		NJ State League of Municipalities (NJLM)	Registration for NJLM Luncheon	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		40.00	864.42
10/25/2018	Bill		NJ State League of Municipalities (NJLM)	Registration for NJLM Conference	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		65.00	929.42
10/25/2018	Bill		NJ State League of Municipalities (NJLM)	Registration for NJLM Conference	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		65.00	994.42
11/01/2018	Bill		Anne LaBate, Commissioner (deleted)	Expenses for NJLM 2018 Conference	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		50.00	1,044.42
12/01/2018	Bill		American Express	League Convention	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		203.38	1,247.80
05/06/2019	Bill		American Express	Credit for overcharge for registration for IPI Conference	5275 General & Administrative:Travel,meetings		-300.00	947.80

DATE	TRANSACTION NUM TYPE	NAME	MEMO/DESCRIPTION	ACCOUNT	CLR	AMOUNT	BALANCE
05/06/2019	Bill	American Express	Expenses for the IPI Conference 2019-Flights and rooms	& workshops:Travel (Commissioners) 5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		4,817.95	5,765.75
05/22/2019	Bill	Perry Shaw, Commissioner	IPI Conference 2019 Expenses	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		100.00	5,865.75
05/22/2019	Bill	Perry Shaw, Commissioner	IPI Conference 2019 Expenses	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		100.00	5,965.75
05/22/2019	Bill	Perry Shaw, Commissioner	IPI Conference 2019 Expenses	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		100.00	6,065.75
05/22/2019	Bill	Perry Shaw, Commissioner	IPI Conference 2019 Expenses	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		100.00	6,165.75
05/23/2019	Bill	Melody Freeman, Commissioner	Expenses for IPI conference 2019	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		100.00	6,265.75
05/23/2019	Bill	Melody Freeman, Commissioner	Expenses for IPI conference 2019	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		100.00	6,365.75
05/23/2019	Bill	Melody Freeman, Commissioner	Expenses for IPI conference 2019	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		100.00	6,465.75
05/23/2019	Bill	Melody Freeman, Commissioner	Expenses for IPI conference 2019	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		100.00	6,565.75
06/01/2019	Bill	American Express	Expenses for the IPI Conference 2019- registration	5275 General & Administrative:Travel,meetings & workshops:Travel (Commissioners)		992.16	7,557.91
Total for 5275 Travel (Commissioners)						\$7,557.91	
Total for 5300 Travel,meetings & workshops						\$7,557.91	
Total for General & Administrative						\$7,557.91	
TOTAL						\$7,557.91	

Parking Authority of the City of Trenton

ACCOUNT QUICKREPORT

July 2018 - June 2019

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	CLR	AMOUNT	BALANCE
General & Administrative								
5300 Travel,meetings & workshops								
5280 Commissioner's Meeting Expense								
07/02/2018	Bill		American Express	Monthly meeting meal	5280 General & Administrative:Travel,meetings & workshops:Commissioner's Meeting Expense		148.00	148.00
08/01/2018	Bill		American Express	Monthly meeting meal	5280 General & Administrative:Travel,meetings & workshops:Commissioner's Meeting Expense		211.72	359.72
09/01/2018	Bill		American Express	Monthly meeting meal	5280 General & Administrative:Travel,meetings & workshops:Commissioner's Meeting Expense		163.57	523.29
10/01/2018	Bill		American Express	Monthly meeting meal	5280 General & Administrative:Travel,meetings & workshops:Commissioner's Meeting Expense		145.00	668.29
12/01/2018	Bill		American Express	Monthly meeting meal	5280 General & Administrative:Travel,meetings & workshops:Commissioner's Meeting Expense		110.25	778.54
01/01/2019	Bill		American Express	Holiday party and meeting	5280 General & Administrative:Travel,meetings & workshops:Commissioner's Meeting Expense		294.33	1,072.87
02/01/2019	Bill		American Express	meeting	5280 General & Administrative:Travel,meetings & workshops:Commissioner's Meeting Expense		183.20	1,256.07
03/04/2019	Bill		American Express	meeting	5280 General & Administrative:Travel,meetings & workshops:Commissioner's Meeting Expense		182.91	1,438.98
04/01/2019	Bill		American Express	meeting	5280 General & Administrative:Travel,meetings & workshops:Commissioner's Meeting Expense		187.00	1,625.98
05/06/2019	Bill		American Express	meeting	5280 General & Administrative:Travel,meetings & workshops:Commissioner's Meeting Expense		225.20	1,851.18
06/01/2019	Bill		American Express	meeting/staff meeting	5280 General & Administrative:Travel,meetings & workshops:Commissioner's Meeting Expense		326.65	2,177.83
06/28/2019	Bill		American Express	meeting	5280 General & Administrative:Travel,meetings & workshops:Commissioner's Meeting Expense		150.25	2,328.08
Total for 5280 Commissioner's Meeting Expense							\$2,328.08	
Total for 5300 Travel,meetings & workshops							\$2,328.08	
Total for General & Administrative							\$2,328.08	

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	CLR	AMOUNT	BALANCE
TOTAL							\$2,328.08	

Policy for Commissioners Travel Expenses:

The Parking Authority Commissioners are allotted the following expense allowance per Parking Conference:

Within New Jersey: \$50.00 per day

Outside of New Jersey: \$100.00 per day

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Trenton Parking Authority

FISCAL YEAR: FROM: July 1, 2018 TO: June 30, 2019

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2018, the most recent W-2 and 1099 should be used 2017 or 2016 (60 days prior to start of budget year is November 1, 2017, with 2016 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2017 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2017 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period July 1, 2018 to June 30, 2019
Trenton Parking Authority

Position (Can Check more than 1 Column for each person)
Reportable Compensation from Authority (W-2/1099)

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities											
																			\$	\$	\$	\$	\$	\$	\$	\$			
1	William Watson		X																										
2	Andrew Worek		X																										
3	Perry Shaw		X																										
4	Harry Reyes		X																										
5	Anne LaBate		X																										
6	Melody Freeman		X																										
7	Scott Rice		X																										
8																													
9																													
10																													
11																													
12																													
13																													
14																													
15																													
Total:												\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Trenton Parking Authority
 For the Period July 1, 2018 to June 30, 2019

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee Proposed		# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Employee Proposed Budget	Employee Proposed Budget	Proposed Budget					
Active Employees - Health Benefits - Annual Cost									
Single Coverage	2	\$ 11,602	\$ 23,204				\$		#DIV/0!
Parent & Child	3	20,768	62,304						#DIV/0!
Employee & Spouse (or Partner)	0	-	-						#DIV/0!
Family	1	32,370	32,370						#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	6	117,878	117,878	0					#DIV/0!
Commissioners - Health Benefits - Annual Cost									
Single Coverage	0	-	-						#DIV/0!
Parent & Child	0	-	-						#DIV/0!
Employee & Spouse (or Partner)	0	-	-						#DIV/0!
Family	0	-	-						#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	0	-	-	0					#DIV/0!
Retirees - Health Benefits - Annual Cost									
Single Coverage	1	3,996	3,996						#DIV/0!
Parent & Child	0	-	-						#DIV/0!
Employee & Spouse (or Partner)	1	7,992	7,992						#DIV/0!
Family	0	-	-						#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	2	11,988	11,988	0					#DIV/0!
GRAND TOTAL	8	\$ 129,866	\$ 129,866	0			\$	\$ 129,866	#DIV/0!

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)	YES	Yes or No
Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)	YES	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

TRENTON PARKING AUTHORITY

2018 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Trenton Parking Authority
 July 1, 2018 to June 30, 2019

	FY 2019 Proposed Budget					Total All Operations	FY 2017-2018 Adopted Budget Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Parking Authority	N/A	N/A	N/A	N/A				
REVENUES									
Total Operating Revenues	\$ 3,910,000	\$ -	\$ -	\$ -	\$ -	\$ 3,910,000	\$ -	\$ 3,910,000	#DIV/0!
Total Non-Operating Revenues	88,000	-	-	-	88,000	-	88,000	88,000	#DIV/0!
Total Anticipated Revenues	3,998,000	-	-	-	3,998,000	-	3,998,000	3,998,000	#DIV/0!
APPROPRIATIONS									
Total Administration	-	-	-	-	-	-	-	-	#DIV/0!
Total Cost of Providing Services	1,357,000	-	-	-	1,357,000	-	1,357,000	1,357,000	#DIV/0!
Total Principal Payments on Debt Service in Lieu of Depreciation	1,555,000	-	-	-	1,555,000	-	1,555,000	1,555,000	#DIV/0!
Total Operating Appropriations	2,912,000	-	-	-	2,912,000	-	2,912,000	2,912,000	#DIV/0!
Total Interest Payments on Debt	849,736	-	-	-	849,736	-	849,736	849,736	#DIV/0!
Total Other Non-Operating Appropriations	849,736	-	-	-	849,736	-	849,736	849,736	#DIV/0!
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	3,761,736	-	-	-	3,761,736	-	3,761,736	3,761,736	#DIV/0!
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	3,761,736	-	-	-	3,761,736	-	3,761,736	3,761,736	#DIV/0!
ANTICIPATED SURPLUS (DEFICIT)	\$ 236,264	\$ -	\$ -	\$ -	\$ 236,264	\$ -	\$ 236,264	\$ 236,264	#DIV/0!

Revenue Schedule

Trenton Parking Authority

For the Period July 1, 2018 to June 30, 2019

	FY 2019 Proposed Budget						FY 2017.2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Parking Authority	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations All Operations	
OPERATING REVENUES										
<i>Service Charges</i>										
Residential							\$ -	\$ -	\$ -	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Service Charges							-	-	-	#DIV/0!
<i>Connection Fees</i>										
Residential							-	-	-	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees							-	-	-	#DIV/0!
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other	3,910,000						3,910,000	-	3,910,000	#DIV/0!
Total Parking Fees	3,910,000						3,910,000	-	3,910,000	#DIV/0!
<i>Other Operating Revenues (List)</i>										
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Total Other Revenue							-	-	-	#DIV/0!
Total Operating Revenues	3,910,000						3,910,000	-	3,910,000	#DIV/0!
NON-OPERATING REVENUES										
<i>Other Non-Operating Revenues (List)</i>										
Rental Income	28,000						28,000	-	28,000	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Total Other Non-Operating Revenue	28,000						28,000	-	28,000	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>										
Interest Earned	60,000						60,000	-	60,000	#DIV/0!
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Interest	60,000						60,000	-	60,000	#DIV/0!
Total Non-Operating Revenues	88,000						88,000	-	88,000	#DIV/0!
TOTAL ANTICIPATED REVENUES	\$ 3,998,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,998,000	\$ -	\$ 3,998,000	#DIV/0!

Prior Year Adopted Revenue Schedule

Trenton Parking Authority

FY 2017.2018 Adopted Budget

	Parking Authority	N/A	N/A	N/A	N/A	N/A	Total All Operations	
OPERATING REVENUES								
<i>Service Charges</i>								
Residential							\$	-
Business/Commercial							-	
Industrial							-	
Intergovernmental							-	
Other							-	
Total Service Charges	-	-	-	-	-	-	-	
<i>Connection Fees</i>								
Residential							-	
Business/Commercial							-	
Industrial							-	
Intergovernmental							-	
Other							-	
Total Connection Fees	-	-	-	-	-	-	-	
<i>Parking Fees</i>								
Meters							-	
Permits							-	
Fines/Penalties							-	
Other							-	
Total Parking Fees	-	-	-	-	-	-	-	
<i>Other Operating Revenues (List)</i>								
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Total Other Revenue	-	-	-	-	-	-	-	
Total Operating Revenues	-	-	-	-	-	-	-	
NON-OPERATING REVENUES								
<i>Other Non-Operating Revenues (List)</i>								
Type in							-	
Type in							-	
Type in							-	
Type in							-	
Type in							-	
Type in							-	
Total Other Non-Operating Revenues	-	-	-	-	-	-	-	
<i>Interest on Investments & Deposits</i>								
Interest Earned							-	
Penalties							-	
Other							-	
Total Interest	-	-	-	-	-	-	-	
Total Non-Operating Revenues	-	-	-	-	-	-	-	
TOTAL ANTICIPATED REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Appropriations Schedule

Trenton Parking Authority

For the Period July 1, 2018 to June 30, 2019

FY 2019 Proposed Budget

	FY 2019 Proposed Budget						Total All	FY 2017.2018	\$ Increase	% Increase
	Parking Authority	N/A	N/A	N/A	N/A	N/A	Operations	Adopted Budget	Proposed vs. Adopted	Proposed vs. Adopted
							Total All	Operations	All Operations	All Operations
OPERATING APPROPRIATIONS										
<i>Administration - Personnel</i>										
Salary & Wages							\$ -	\$ -	\$ -	#DIV/0!
Fringe Benefits							-	-	-	#DIV/0!
Total Administration - Personnel							-	-	-	#DIV/0!
<i>Administration - Other (List)</i>										
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Miscellaneous Administration*							-	-	-	#DIV/0!
Total Administration - Other							-	-	-	#DIV/0!
Total Administration							-	-	-	#DIV/0!
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	427,000						427,000	-	427,000	#DIV/0!
Fringe Benefits	167,000						167,000	-	167,000	#DIV/0!
Total COPS - Personnel	594,000						594,000	-	594,000	#DIV/0!
<i>Cost of Providing Services - Other (List)</i>										
See Attached Schedule	763,000						763,000	-	763,000	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Miscellaneous COPS*							-	-	-	#DIV/0!
Total COPS - Other	763,000						763,000	-	763,000	#DIV/0!
Total Cost of Providing Services	1,357,000						1,357,000	-	1,357,000	#DIV/0!
Total Principal Payments on Debt Service in Lieu of Depreciation	1,555,000						1,555,000	-	1,555,000	#DIV/0!
Total Operating Appropriations	2,912,000						2,912,000	-	2,912,000	#DIV/0!
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	849,736						849,736	-	849,736	#DIV/0!
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	-	#DIV/0!
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves							-	-	-	#DIV/0!
Total Non-Operating Appropriations	849,736						849,736	-	849,736	#DIV/0!
TOTAL APPROPRIATIONS	3,761,736						3,761,736	-	3,761,736	#DIV/0!
ACCUMULATED DEFICIT							-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,761,736						3,761,736	-	3,761,736	#DIV/0!
UNRESTRICTED NET POSITION UTILIZED							-	-	-	#DIV/0!
Municipality/County Appropriation							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized							-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 3,761,736	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,761,736	\$ -	\$ 3,761,736	#DIV/0!

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 145,600.00 \$ - \$ - \$ - \$ - \$ - \$ - \$ 145,600.00

Trenton Parking Authority
Page F-4 - 2018 Cost of Providing Services - Other (List)

<u>Cost of Providing Services - Other (List)</u>	<u>FY 2019 Proposed</u>	<u>FY 2017.2018 Adopted</u>	<u>\$ Increase (Decrease) Proposed vs. Current Year</u>	<u>% Increase (Decrease) Proposed vs. Current Year</u>
Parking Tickets	2,000			
Payroll Processing Fees	20,000			
Utilities	95,000			
Auto Expense	9,000			
Supplies	20,000			
Equipment Repairs	4,300			
Heating/AC Repairs	2,000			
Landscaping	5,000			
Plumbing Repairs	1,000			
Electrical Repairs	2,000			
Outside Labor - Building Repairs	10,000			
Inspections	8,000			
Service Contracts - Equipment	120,000			
Snow Removal	31,000			
Advertising	2,700			
Postage/Office Expense	10,000			
Insurance	185,000			
Telephone	28,000			
Legal Fees	40,000			
Trustee Fees	23,000			
Consulting Fees	37,000			
Audit Fees	30,000			
Bookeeping Fees	19,000			
Commissioner's Meeting Expense	3,000			
Travel, Conferences, Registration Fees	8,000			
Bank Charges	2,000			
Professional Development (Training)	1,000			
Information Technology	19,000			
Credit Card Fees	25,000			
Memberships & Dues	1,000			
Total Cost of Providing Services - Other	763,000	0	0	

Prior Year Adopted Appropriations Schedule

Trenton Parking Authority

	FY 2017.2018 Adopted Budget					Total All Operations	
	Parking Authority	N/A	N/A	N/A	N/A		
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages						\$	-
Fringe Benefits							-
Total Administration - Personnel	-	-	-	-	-	-	
<i>Administration - Other (List)</i>							
Type In Description							-
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	-	-	-	-	-	-	
Total Administration	-	-	-	-	-	-	
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages							-
Fringe Benefits							-
Total COPS - Personnel	-	-	-	-	-	-	
<i>Cost of Providing Services - Other (List)</i>							
Type In Description							-
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	-	-	-	-	-	-	
Total Cost of Providing Services	-	-	-	-	-	-	
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	
Total Operating Appropriations	-	-	-	-	-	-	
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	-	-	-	-	-	-	
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	-	-	-	-	-	-	
TOTAL APPROPRIATIONS	-	-	-	-	-	-	
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	-	-	-	-	-	-	
UNRESTRICTED NET POSITION UTILIZED							-
Municipality/County Appropriation	-	-	-	-	-	-	
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	
TOTAL NET APPROPRIATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Net Position Reconciliation

Trenton Parking Authority
 For the Period July 1, 2018 to June 30, 2019

FY 2019 Proposed Budget

	Parking Authority	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ (35,141)						\$ (35,141)
Less: Invested in Capital Assets, Net of Related Debt (1)	(3,657,651)						(3,657,651)
Less: Restricted for Debt Service Reserve (1)	4,611,258						4,611,258
Less: Other Restricted Net Position (1)	221,943						221,943
Total Unrestricted Net Position (1)	(1,210,691)						(1,210,691)
Less: Designated for Non-Operating Improvements & Repairs							
Less: Designated for Rate Stabilization							
Less: Other Designated by Resolution							
Plus: Accrued Unfunded Pension Liability (1)	538,066						538,066
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	1,167,579						1,167,579
Plus: Estimated Income (Loss) on Current Year Operations (2)	236,264						236,264
Plus: Other Adjustments (attach schedule)							
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	731,218						731,218
Unrestricted Net Position Utilized to Balance Proposed Budget							
Unrestricted Net Position Utilized in Proposed Capital Budget	115,000						115,000
Appropriation to Municipality/County (3)							
Total Unrestricted Net Position Utilized in Proposed Budget	115,000						115,000
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 616,218	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 616,218

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 145,600 \$ - \$ - \$ - \$ - \$ - \$ 145,600
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2018
Trenton Parking
Authority

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2018 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

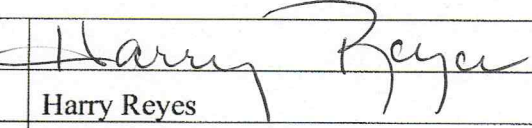
Trenton Parking Authority

FISCAL YEAR: FROM: July 1, 2018 TO: June 30, 2019

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Trenton Parking Authority, on the 26th day of September, 2019.

OR

It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Harry Reyes		
Title:	Secretary		
Address:	16 E. Hanover Street Trenton, NJ 08608		
Phone Number:	609-393-3469	Fax Number:	609-393-2032
E-mail address	trentonparkingph@aol.com		

2018 CAPITAL BUDGET/PROGRAM MESSAGE

Trenton Parking Authority

FISCAL YEAR: FROM: July 1, 2018 TO: June 30, 2019

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

No – The City of Trenton did not participate in the development of the capital plan.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

No

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

Capital projects are aimed at improving the safety and efficiency of the parking garages. There is no impact on the future year's schedules beyond the five year projection noted on CB-4.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

All are in Trenton, New Jersey which is a metropolitan area.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

All are in Trenton, New Jersey which is an urban center. No projects are included in the plan Implementation Agenda.

Add additional sheets if necessary.

Proposed Capital Budget

Trenton Parking Authority

For the Period July 1, 2018 to June 30, 2019

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Parking Authority</i>					
See Attached Schedule	\$ 115,000	\$ 115,000			
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	115,000	115,000	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 115,000	\$ 115,000	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

Trenton Parking Authority
Page CB-3 - 2019 Proposed Capital Budget

2019

Projects

Broad & Front Street	
Priority Repair Program	0
Maintenance Repair Program	10,000
Emergency Repair Fund	0
	<u>10,000</u>
Warren Street	
Priority Repair Program	0
Maintenance Repair Program	16,000
Facility Enhancement Program	0
Emergency Repair Fund	16,000
Parking Equipment	0
	<u>32,000</u>
Liberty Commons	
Maintenance Repair Program	30,500
Emergency Repair Fund	30,500
	<u>61,000</u>
Lafayette Yards	
Maintenance Repair Program	6,000
Emergency Repair Fund	6,000
	<u>12,000</u>
Merchant Street	
Maintenance Repair Program	0
Emergency Repair Fund	0
	<u>0</u>
Total Projects	115,000
Office Equipment	0
Emergency/Misc Projects	0
Grand Total	<u>115,000</u>

5 Year Capital Improvement Plan

Trenton Parking Authority

For the Period July 1, 2018 to June 30, 2019

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget					
		Year 2019	2020	2021	2022	2023	2024
<i>Parking Authority</i>							
See Attached Schedule	\$ 6,384,000	\$ 115,000	\$ 1,583,000	\$ 1,757,000	\$ 2,163,000	\$ 383,000	\$ 383,000
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	6,384,000	115,000	1,583,000	1,757,000	2,163,000	383,000	383,000
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 6,384,000	\$ 115,000	\$ 1,583,000	\$ 1,757,000	\$ 2,163,000	\$ 383,000	\$ 383,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Trenton Parking Authority
Page CB-4 - 2019 Five Year Capital Improvement Plan

<u>Projects</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Broad & Front Street						
Priority Repair Program	0	0	0	0	0	0
Maintenance Repair Program	135,000	25,000	25,000	25,000	25,000	25,000
Emergency Repair Fund	0	0	0	0	0	0
Warren Street	135,000	25,000	25,000	25,000	25,000	25,000
Priority Repair Program						
Maintenance Repair Program	0	0	0	0	0	0
Facility Enhancement Program	228,500	42,500	42,500	42,500	42,500	42,500
Emergency Repair Fund	1,515,000	1,115,000	0	400,000	0	0
Parking Equipment	228,500	42,500	42,500	42,500	42,500	42,500
	0	0	0	0	0	0
Liberty Commons	1,972,000	1,200,000	85,000	485,000	85,000	85,000
Maintenance Repair Program						
Facility Enhancement Program	408,500	126,000	63,000	63,000	63,000	63,000
Emergency Repair Fund	1,374,000	0	1,374,000	0	0	0
	332,500	30,500	63,000	63,000	63,000	63,000
Lafayette Yards	2,115,000	176,000	1,500,000	126,000	126,000	126,000
Maintenance Repair Program						
Facility Enhancement Program	366,000	120,000	60,000	60,000	60,000	60,000
Emergency Repair Fund	1,380,000	0	1,380,000	0	0	0
	281,000	6,000	60,000	60,000	60,000	60,000
Merchant Street	2,027,000	155,000	120,000	1,500,000	120,000	120,000
Maintenance Repair Program						
Emergency Repair Fund	62,500	12,500	12,500	12,500	12,500	12,500
	62,500	0	12,500	12,500	12,500	12,500
	125,000	0	25,000	25,000	25,000	25,000
Total Projects	6,374,000	1,581,000	1,755,000	2,161,000	381,000	381,000
Office Equipment	10,000	0	2,000	2,000	2,000	2,000
Emergency/Misc Projects	0	0	0	0	0	0
Grand Total	6,384,000	1,583,000	1,757,000	2,163,000	383,000	383,000

5 Year Capital Improvement Plan Funding Sources

Trenton Parking Authority
For the Period July 1, 2018 to June 30, 2019

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Parking Authority</i>					
See Attached Schedule	\$ 6,384,000	\$ 600,000		\$ 5,784,000	
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	<u>6,384,000</u>	<u>600,000</u>	<u>-</u>	<u>5,784,000</u>	<u>-</u>
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL	<u>\$ 6,384,000</u>	<u>\$ 600,000</u>	<u>\$ -</u>	<u>\$ 5,784,000</u>	<u>\$ -</u>
Total 5 Year Plan per CB-4	<u>\$ 6,384,000</u>				
Balance check					

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.